

2016-17 BCCAT Projects and Activities Chart

	A	B	C	D
1	2016-17 Work Plan Ref	2016-17 BCCAT Projects & Activities Chart	Status	Comments
2	BCCAT GENERAL ONGOING ACTIVITIES			
3	A.	Administrative Operations		
4	Section A	WORK PLAN, BUDGET and REPORTING		
5		Implement 2016-17 Work Plan and monitor regularly.	ongoing	
6		Prepare a proposed plan of activities and projects and corresponding financial plan (for 2016-17) for Council consideration.		Prepared over the spring period, and submitted to Council in June 2017
7		Monitor financial matters (including accounts payable/receivable, budget preparation, monitoring operating budget, approving expenditures, cross-checking BCIT records).	ongoing	
8		Develop, publish and distribute the 2016-17 Annual Review and related accountability documents		Prepared over the spring period, and submitted to Council in June 2017
9	Section A	COUNCIL and STANDING COMMITTEES		
10		Prepare and submit nominations for new and re-appointments to Council.		Submitted to the Ministry on April 30, 2017.
11		Coordinate Council activities and meetings.	ongoing	
12		Coordinate membership, activities and meetings for standing committees: Admissions, Research, Transfer and Articulation.	ongoing	
13	Section A	ARTICULATION and TRANSFER		
14		Facilitate 67 articulation committees; support best practice in articulation and transfer.	ongoing	Continuing. See Staff Activities Report.
15		Work with prospective applicants and new members of the transfer system.	ongoing	Continuing. See Staff Activities Report.
16		Support and monitor all articulation projects.	ongoing	Continuing. See Staff Activities Report.
17		Provide a coordinating function for the system on the Associate Degree.	ongoing	Continuing. See Staff Activities Report.
18	Section A	TECHNOLOGY MANAGEMENT		
19		Maintain and enhance the BCCAT websites (BCCAT.ca, EducationPlannerBC.ca, BCTransferGuide.ca).	ongoing	
20		Manage the Transfer Credit Evaluation System (TCES).	ongoing	
21		Technical/IT support for all web hosting.	ongoing	
22		Manage BCCAT web services allowing institutions to extract data from the BC Transfer Guide.	ongoing	
23	Section A	COMMUNICATIONS		
24		Develop, monitor and implement marketing and communications strategy.	ongoing	Continuing. See Staff Activities Report.
25		Write, print, publish and distribute reports, newsletters and other publications.	ongoing	
26	Section A	COLLABORATION and CONSULTATION		
27		Work with the Ministry, agencies, and system committees (e.g. STP, DQAB, BCCampus).	ongoing	Continuing. See Staff Activities Report.
28		Respond to requests for assistance and advice from individual institutions.	ongoing	Continuing. See Staff Activities Report.
29		Respond to requests for information from a wide range of enquirers, in and beyond BC.	ongoing	
30	Section H	RECORDS MANAGEMENT	ongoing	Further to development of Administrative Procedures Manual and electronic file management system, follow-up to continue on as needed basis.

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31	BCCAT WORK PLAN PROJECTS and ACTIVITIES			
32	B.	Admissions		
33	1	NEW ADMISSIONS RESEARCH PROJECTS		
34	1.1			
35	2	CONTINUING ADMISSIONS RESEARCH PROJECTS		
36		Advanced Placement (AP) Students - Understanding Grading and Advising Practices	<i>in process</i>	Secondary and post-secondary interviews in progress. Data request sent to participating universities.
37		Gender Nomenclature in Post-Secondary Admissions Processes	<i>completed</i>	http://www.bccat.ca/pubs/gendernom2017.pdf
38	2.1	Exploring Dual Credit Student Progression and Post-Secondary Academic Success	<i>completed</i>	http://www.bccat.ca/pubs/dualcredit_may2017.pdf
39	2.2	Increasing the Availability of Transfer Data	<i>ongoing</i>	Continuous work on data cleaning and verification. Data presented to various stakeholders.
40	3	SUPPORT FOR STUDENT TRANSITIONS PROJECT (STP)		
41	3.1	Student Mobility Newsletter	<i>completed</i>	http://www2.gov.bc.ca/assets/gov/education/post-secondary-education/data-research/stp/psm_highlights_2017-01-09.pdf
42	3.2	Credential Pathways	<i>in process</i>	Work will resume following data merge and regular reporting
43	3.3	iGPA / AGPA Analysis	<i>completed</i>	Included in Council package
44	3.4	Involvement on STP Steering Committee and Subcommittees	<i>ongoing</i>	Continuing. See Staff Activities Report.
45	3.5	Support for STP Meetings	<i>ongoing</i>	Continuing. See Staff Activities Report.
46	4	ADMISSIONS COMMITTEE COORDINATION		
47	4.1	General Facilitative Activities	<i>ongoing</i>	Continuing. See Staff Activities Report.
48	4.2	Contract Development and Oversight	<i>ongoing</i>	Continuing. See Staff Activities Report.
49	4.3	Communication with Admission and Research Groups	<i>ongoing</i>	Continuing. See Staff Activities Report.
50	C.	Research		
51	1	NEW RESEARCH PROJECTS		
52	1.1			
53	2	CONTINUING RESEARCH PROJECTS		
54	2.1	Dual Admissions Agreements: A Review of BC Practices and Outcomes	<i>completed</i>	http://www.bccat.ca/pubs/dualadmissions.pdf
55	2.2	Credits to Graduation	<i>in process</i>	Project re-scoped with greater focus on specific case-study senders and receivers.
56	2.3	Pilot Study in Inter-Provincial Credit Transfer	<i>on hold</i>	Project re-scoped as recommended by Research Committee. Will utilize credit mobility data and submissions from participating RIUs
57	2.4	Contemporary Issues in Student Mobility	<i>in process</i>	27 Years Out project: Data Entry expected completion December 2017. Phase 1 of Indigenous Persistence: Final draft report is in progress. Phase 2 (Perspectives) expected completion Spring 2018. Flexible Pre-Majors: final draft report is in progress (expected completion Summer 2017). 2017 Call for Proposals in preparation.
58	2.5	Measuring Transfer Student Performance	<i>completed</i>	http://www.bccat.ca/pubs/tsperformance.pdf
59	3	SUPPORT FOR RESEARCH PROJECTS FROM OTHER COMMITTEES		
60	3.1	Provide input in development of project proposals, methodology, etc.	<i>ongoing</i>	Research Officer supporting RFP development and work for TAC projects.
61	3.2	Develop and update Research Plan	<i>completed</i>	http://www.bccat.ca/research/plan
62	4	RESEARCH COMMITTEE COORDINATION		
63	4.1	General Facilitative Activities	<i>ongoing</i>	Continuing. See Staff Activities Report.
64	4.2	Contract Development and Oversight	<i>ongoing</i>	Continuing. See Staff Activities Report.
65	4.3	Communicating with Research-Related Groups	<i>ongoing</i>	Continuing. See Staff Activities Report.

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66	D.	Transfer and Articulation		
67	1	NEW PROJECTS		
68	1.1	Field School Coordination Feasibility	<i>in process</i>	Contract in place with Steven Earle; start Dec 15, 2016 and finish on September 30, 2017.
69	1.2	Provincial Transfer Credit Mobility By Discipline	<i>in process</i>	Qlik presentations prepared and delivered to articulation committees to gauge interest.
70	2	CONTINUING PROJECTS		
71	2.1	Fostering Effective and Efficient Articulation Processes	<i>in process</i>	Redevelopment of Articulation Committee portion of BCCAT web site.
72	2.2	Interprovincial Collaboration	<i>ongoing</i>	Ongoing discussions with ACAT and ONCAT re: articulation committees, dual credit, and learning outcomes. WestCAT meeting Sept. 20; presentation at ACAT chairs mtg, April 24; PCCAT joint presentation on Articulation Committees with ACAT and ONCAT, June 8, 2017.
73	2.3	2016 Joint Annual Meeting	<i>Complete</i>	2016 JAM and Awards Ceremony held November 9, evaluation completed, 2017 venue booked for November 17.
74	2.4	Secondary to Post-Secondary Transitions	<i>in process</i>	Notification of new 10-12 curriculum sent to articulation chairs and deans in Sept. with call to respond; Nov 21/Apr 24 Think Tank Mtg; Dec 5 mtg with BCRA; Career Zone participation in Forestry, Avionics, Arts & Entertainment, Marine, and Health; April correspondence by ADMS with Presidents and Registrars re Education Transformation Project Implementation; linkage of MOE coordinators with articulation committees.
75	2.5	Aboriginal Education Articulation	<i>ongoing</i>	Indigenous Articulation Committee met June and October 2016 and May 2017. Linkage to MOE Aboriginal Branch. Rob Fleming attendance at PSE TRC seminar in September.
76	2.6	Symposium on Transfer Issues and Practices	<i>in process</i>	Topic, date, venue, format to be determined. Discussions with SFU regarding possible forum on graduation years curriculum.
77	3	TRANSFER AND ARTICULATION RESEARCH PROJECTS		
78	3.1	International Credit Transfer Recognition, Processing, and Assessment Practices	<i>not started</i>	Contract with Joanne Duklas in place; start May 1 and finish April 30, 2018.
79	3.2	Inter-Disciplinary Course and Program Transfer	<i>in process</i>	Contract in place with Michelle Rhodes, UFV, starting January 9 and completing November 10, 2017
80	3.3	Effects of Implementation of New Graduation Requirements on Post-Secondary Education	<i>complete</i>	Final Report approved by TAC September 23, available on BCCAT website.
81	3.4	Experiential Learning	<i>completed</i>	Submitted report approved for contractor payment. Final edited document posted on BCCAT.ca in March
82	4	TRANSFER INNOVATION (TI) PROJECTS		
83	4.1	Fund and Coordinate TI Projects	<i>ongoing</i>	Proposals by ESL and Indigenous not approved by TAC Sept 23. Tentative proposals by Economics, Visual Arts and Design, and Modern Languages.
84	i)	Engineering First Year Core	<i>Complete</i>	Final Report approved by TAC September 23.
85	ii)	Political Science FPM Analysis	<i>complete</i>	Discussion of final report at Political Science Articulation Committee meeting May 2016. Decision not to proceed with FPM
86	iii)	ASE Program Specific Transfer Grid Phase II	<i>complete</i>	Final report TAC approval May 20.
87	iv)	Tourism/Hospitality Outcomes	<i>in process</i>	Contract in place. Start March 1 2016 finish August 31, 2017.
88	v)	Migration of Community and School Support (CASS) Matrix	<i>in process</i>	Contract in place. Start June 15, 2016 finish June 30, 2017. Draft final report to TAC May 19.
89	5	ARTICULATION COMMITTEE COORDINATION		
90	5.1	General Facilitative Activities	<i>ongoing</i>	Collection of minutes, updating spreadsheets with attendees, update lists of Chairs and SLPs, up load minutes to website. Investigate hosting options for committees.
91	5.2	Information for Chairs and Committees	<i>ongoing</i>	
92	5.3	Long-Term Attendance and Meeting Tracking	<i>ongoing</i>	

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93	E.	Information Technology & Websites		
94	1.1	IT Support, Web-Hosting Fees and Maintenance	ongoing	
95	1.2	Development of New TCS	ongoing	Putting together UAT plan for new TCS. Release to staging in Spring, 2017. Testing scheduled for Summer.
96	1.3	TCS: Ongoing Support and Maintenance	ongoing	
97	2	EDUCATIONPLANNERBC PROJECTS AND ACTIVITIES		
98	2.1	Planning Technologies	ongoing	All contracts for EPBC now managed through BCcupms.
99	2.1.1	Content Management	ongoing	Annual updates complete
100	2.1.2	Information Technology Support Services	ongoing	
101	2.1.3	Contingency Funds for Emerging Needs and Unplanned Enhancements	ongoing	
102	2.1.4	Inclusion of Private Institutions in EducationPlannerBC	ongoing	Awaiting Ministry approval of new rate card.
103	2.1.5	Inclusion of ITA Designed Private Trades Training Providers	ongoing	Purchase order executed for July 2016 to June 2017.
104	F.	Marketing & Communications		
105	1	PLANNED/REGULAR PROJECTS & ACTIVITIES	ongoing	Launched new BCTG ad campaign in sept 2016 (suspended during election period - now resumed)
106	2	SPECIAL/NEW PROJECTS & ACTIVITIES	ongoing	Participated at career fairs (Vancouver, Nanaimo, Abbotsford, and Kelowna)
107		PUBLICATIONS/RESOURCES - DEVELOPMENT AND MANAGEMENT	ongoing	Publish key reports, newsletters, infographics, handbooks, etc. as appropriate
108		BCCAT COPYRIGHT AND CREATIVE COMMONS PROTOCOLS	in process	Consultation with BCIT is on hold pending service agreement development.
109	G.	Collaboration		
110	1	BC TRANSFER SYSTEM: COLLABORATION AND SUPPORT		
111	1.1	BC Post-Secondary Institutions	ongoing	Staff participation at multiple levels.
112	1.2	Ministry of Advanced Education	ongoing	Staff participation at multiple levels.
113	1.3	BCcampus and Student Data Services	ongoing	Staff participation at multiple levels. Development of EPBC.
114	1.4	British Columbia Council for International Education (BCCIE)	ongoing	Participation in BCCIE-SAAF Forum on internationalization in May. Director IT, and Exec. Dir. Met with BCCIE regarding EPBC and BCTG promotional materials to be used in international informational meetings, etc.
115	1.5	Degree Quality Assessment Board	ongoing	Executive Director is a member, and of Quality Audit Process Strategy Group.
116	1.6	BC Post-Secondary Groups and Organizations	ongoing	Multiple Meetings. Continuing. See Staff Activities Report.
117	1.7	Aboriginal Educational Institutions (e.g. IAHLA, FNESC)	ongoing	Executive Director attends meetings by request.
118	1.8	Student Transitions Project (STP)	ongoing	Regular meetings of Steering Committee and subcommittees. Met with Ministry of Education in June 2015 regarding budget for implementing database changes.
119	2	INTER-PROVINCIAL AND INTERNATIONAL ACTIVITIES		
120	2.1	Conferences and Organizations	ongoing	Multiple staff at different venues. Executive Director presented at SEM, WestCAT, OnCAT, PCCAT, CATNB, and Conference Board of Canada.
121	2.2	Inter-Provincial Credit Transfer Forum Initiatives	Fall 2015	Symposium complete. Follow up activities to be discussed with other Councils following development of a new MoU.
122	2.3	Sharing Technologies	ongoing	
123	2.4	CMEC Working Group on Credit Transfer	on hold	Committee is inactive.
124	2.5	Pan-Canadian Consortium on Admissions and Transfer (PCCAT)	ongoing	Executive Director sits on PCCAT Executive; BCCAT staff members are helping with a records management project. BCCAT helped to facilitate the 2016 PCCAT Conference held in Vancouver, BC. BCCAT Director, Research and Admissions and Exec. Dir. participating as PCCAT representatives on ARUCC Groningen Steering\ g Committee.
125	2.5	CICan Transfer, Articulation, and Pathways Committee	complete	The Executive Director participated on the committee until its mandate was fulfilled.
126	2.6	Western Consortium on Admissions & Transfer (WestCAT)	ongoing	BCCAT staff have had several teleconferences and met in person Sept. 20, 2016 in Winnipeg regarding sharing of practices and technologies.