

Education and Career Planning - EDCP Articulation Committee

EDUCATION AND CAREER PLANNING ARTICULATION WORKING COMMITTEE

March 16 and 23, 2023 MINUTES

BRITISH COLUMBIA COUNCIL on ADMISSIONS AND TRANSFER (BCCAT)

Meeting Location: Microsoft Teams

Meeting Dates: March 16 and 23 2023

Present:

Committee Member Name	Institution Name	Email/contact
Diane Gilliland (co- Chair)	Camosun College	gillilandd@camosun.bc.ca
Brittany Casey	Douglas College	caseyb@douglascollege.ca
Heather Cobbett	Northern Lights College	hcobbett@nlc.bc.ca
Jenny Gutzman	College of the Rockies	JGutzman@cotr.bc.ca
Andrea Kosling	Selkirk College	akosling@selkirk.ca
Brad Littler	College of New Caledonia	littlerb1@cnc.bc.ca
Simone Palmer	Okanagan College	spalmer@okanagan.bc.ca
Cindy Reeves	Vancouver Community College	creeves@vcc.ca
Brian Walker	Vancouver Island University	brian.walker@viu.ca

Meeting Chair: Diane Gilliland

Minutes: Heather Cobbett

Thursday March 16, 2023

Meeting Chair: Diane Gilliland

- 1. Meet and greet.**
- 2. Call to Order at 1:05 pm**
Introductions/welcome
 - Territorial acknowledgement – Diane
 - New Members Welcome: Jenny Gutzman, Heather Cobbett, Simone Palmer
 - Round table intros
 - Group picture
- 3. Adoption of March 16, 2023 Agenda**
MOVED by Heather Cobbett and **SECONDED** by Brian Walker – **Motion:** that the agenda be adopted as presented. **CARRIED.**
- 4. Approval of March 2022 Minutes**
MOVED by Brian Walker and **SECONDED** by Andrea Kosling – **Motion:** that the minutes be adopted with an amended attendance list, if required. **CARRIED.**

5. Course Renewals

Douglas College (CAEP 201, CAEP 202, CAEP 203, CAEP 204 and CAEP 205)

Brittany provided an overview of the Douglas College courses for articulation, noting these had been approved by the Douglas College Education Council.

The EDCP Working Committee reviewed the ABE Learning Outcomes and the courses' learning outcomes. Discussion ensued regarding aligning the courses to the correct Fundamental, Advanced and Provincial levels.

It was agreed that research be undertaken to review the history of Douglas College's course outlines and determine the appropriate levels for the suite of courses and reallocate the levels where required.

Vancouver Island University (IECE 032, EDCP 067, and STSK 067)

Brian provided an overview of the VIU courses for articulation, noting it had been approved by the VIU Education Council. It was noted that the Indigenous Education and Career Exploration 032 course had yet to be reviewed by the Indigenous Steering Committee.

The EDCP Working Committee reviewed the ABE Learning Outcomes and the courses' learning outcomes.

MOVED by Andrea Kosling and **SECONDED** by Diane Gilliland - **Motion:** that Vancouver Island University courses EDCP 067 and STSK 067 be approved and recommended for renewal on the EDCP grid. **CARRIED.**

MOVED by Andrea Kosling and **SECONDED** by Brittany Casey - **Motion:** that Vancouver Island University course IECE 032 be approved and recommended for renewal on the EDCP grid, subject to approval from the VIU Indigenous Steering Committee. **CARRIED.**

Northern Lights College (EDCP 050 and BEST 051)

Heather provided an overview of NLC courses for articulation, noting it had been approved by the NLC Education Council. The EDCP Working Committee reviewed the ABE Learning Outcomes and the courses' learning outcomes.

Discussion ensued with it being suggested that the ABE work experience outcomes be considered for future inclusion in the BEST 051 course to differentiate the two courses.

MOVED by Diane Gilliland and **SECONDED** by Heather Cobbett - **Motion:** that Northern Lights College courses EDCP 050 and BEST 051 be approved and recommended for renewal on the EDCP grid. **CARRIED.**

6. New Course Articulations:**Vancouver Community College (ACED 0715 Previous Work and Job Skills)**

Cindy provided an overview of the ACED 0715 course noting it had been approved by the VCC Education Council. She noted that their program is currently under review and the course may be launched in September 2023. The EDCP Working Committee reviewed the ABE Learning Outcomes and the course's learning outcomes.

MOVED by Diane Gilliland and **SECONDED** by Heather Cobbett - **Motion:** that Vancouver Community College course ACED 0715 be approved as a Work Experience Course and recommended for renewal on the EDCP grid. **CARRIED.**

7. Temporary Adjournment

MOVED by Diane Gilliland - **Motion:** that the meeting be temporarily adjourned at 2:57 pm. **CARRIED.**

Thursday March 23, 2023

Meeting Chair: Diane Gilliland

8. Recall to Order

The meeting was recalled to order on March 23, 2023 at 1:00 pm.

9. Adoption of March 23, 2023 Agenda

MOVED by Brian Walker and **SECONDED** by Brittany Casey – **Motion:** that the agenda be adopted with the following addition:

- Removal from Grid - Camosun College BEST courses 041 to 045 **CARRIED.**

10. Institutional Updates

Updates were heard from Okanagan College, Comosun College, College of the Rockies, Selkirk College, College of New Caledonia, Vancouver Island University, Northern Lights College, Vancouver Community College and Douglas College.

11. Douglas College

Discussion ensued regarding the levels of the suite of courses offered by Douglas College and whether the appropriate designation is Adult Basic Education or Adult Special Education. It was determined that future review and deliberation would be required; however, it was generally agreed that the suite of courses would be better categorized as ASE.

MOVED by Diane Gilliland and **SECONDED** by Brian Walker - **Motion:** that CAEP 201, CAEP 202, CAEP 203, CAEP 204 and CAEP 205 be approved and recommended for renewal on the EDCP grid. **CARRIED.**

12. EDCP Grid Removal

MOVED by Diane Gilliland and **SECONDED** by Andrea Kosling – **Motion:** that the following Camosun College courses be removed from the EDCP grid: BEST 041, BEST 042, BEST 043, BEST 044 and BEST 045. **CARRIED.**

13. Elections: Chair or Co-Chair

Diane provided an overview of the time commitment required for Chair and/or Co-Chair positions, noting three hours before each meeting and three hours after for the required paperwork. She advised if there were two Co-Chair positions, the work would be shared and the release time would be diminished.

Jenny Gutzman indicated interest about a future commitment.

14. Discussion:

- New Moodle site for Articulation – Diane provided an overview for those present
- Clean up transfer grid re “ands” and “ors” in Handbook - Diane suggested everyone review their course materials for accuracy.

15. Next Meeting Date: March 2024 (Place and Time)

MOVED by Diane Gilliland and **SECONDED** by Andrea Kosling – **Motion:** that the next EDCP Articulation Committee meeting be held at the BCCAT Office in Vancouver on March 14 and 15, 2024.

16. Final Adjournment

MOVED by Diane Gilliland - **Motion:** that the meeting be finally adjourned at 3:02 pm. **CARRIED.**