

# Accessible Education and Training Articulation Annual Meeting

Location: Vancouver Community College Downtown

Address: 250 W Pender St, Vancouver, BC V6B 1S9

Classroom: Room 526

Wednesday, May 22, 2024

9:00 am-3:30 pm

**RSVP's of Attending Members: Co-Chairs- Kimberly McIntyre, Saskia Stinson**

**Hosting: Beth Beeching**

**Note Takers: Alison Hale (Day 1) Liz Girard (Day 2)**

**Attendees:** Alison Hale Capilano University, Beth Beeching VCC, Saskia Stinson TRU, Aimee Begalka KPU, Kimberly McIntyre Coast Mountain College, Jason Dauvin and Rosemary Brbot College of New Caledonia, Liz Girard North Island College, Laura Friesen Camosun College, Maria Van der Star Selkirk College, Kyla Ashman Okanagan College, Shelby Milholm Vancouver Island University, Mark Fournier Camosun College, Kari MacDougall KPU, Jennifer Kook BCCAT

Join Zoom Meeting

<https://vcc.zoom.us/j/2241326129?pwd=NWYrZ1FpV2ZvdzNDT0o5NjhEVVo5dz09&omn=67462739307>

Meeting ID: 224 132 6129

Passcode: 167017

8:30 am Room open: Welcome and coffee

## Welcome

## Minutes of the Meeting

9:00 am to 9:30 am

Welcome - Associate Director of School of Arts & Sciences and Territorial Acknowledgement by Elder John

Approval of 2023 Minutes

Approval of 2024 Agenda

Welcome from the Associate Director or School of Arts and Sciences from VCC.

Approval of 2023 minutes were accepted with an amendment to clarify that the name change was a consultative process not a Ministry approval process.

Agenda was approved for 2024.

Introduction of new members. Existing members provided an update around how long they have been attending AET Articulation

<p>9:30 am to 10:15 am</p>	<p>AET-TOR Sub-Committee Report: <a href="#">Alison Hale</a> and <a href="#">Mark Fournier</a> Report on the BCCAT TOR and share the AET- Guiding Principles.</p>	<p>and any committees or sub committees they have participated on.</p> <p>Alison and Mark presented BCCATs TOR's and AET's Guiding Principles to the Committee. The Terms of Reference were established by BCCAT and approved in January 2023. These TOR's govern our committee and unchanged unless BCCAT makes amendments. The Guiding Principles document is specific to our committee and will be a living document that will be updated as needed. This work was created through a sub-committee that met throughout the year. Alison Hale and Mark Fournier were the only members.</p> <p>Discussion around how these two documents will support literacy for new members as well as a formal way to capture important governance issues. Finally, these documents will help to support new members in stepping forward to volunteer on sub-committees. A discussion took place on what members need to be more supported with participating within the AET Committee. Themes that emerged were that opportunities for mentorship are important. It was also proposed that Post Secondary Institutions are scheduled to chair the Committee if no one steps forward. Action items: Alison to post Terms of Reference and Guiding Principles to BCCAT Moodle for everyone to have access to. Alison will update the Guiding Principles if additions are required.</p>
<p align="center"><b>Reports</b></p>		
<p>10:15 am</p>	<p>Institutional Reports Summaries-All Institutions</p>	<p>Each Institution reported a highlight, challenge, and information piece from their respective Institutions. See</p>

	<b>** Pre-reading needed:</b> Reports uploaded to Moodle by May 03, 2024	Institutional Reports in BCCAT Moodle.
11:00 am	<b>Coffee Break</b>	
11:15 am to 11:35 am	BCCAT Representative - Report on JAM and initiatives update- Jennifer Kook (Associate Director, Member Services and Engagement)	<p>BCCAT Reports included;</p> <p>General Updates: New Co-Chair ex-president of Selkirk. BCCAT celebrating 35 years and 10-year anniversary of JAM awards, ask to nominate if you have someone who you feel would deserve it.</p> <p>JAM: The Joint Annual Meeting (JAM) brings together the higher education, articulation, and administrative community across the province of British Columbia and beyond to connect, share, and learn about issues impacting student transfer and mobility.</p> <p>Chairs costs are covered to attend JAM. Topics are system based and different issues that Institutions are facing. This is happening this year November 7th and 8th 2024 at the Paradox Hotel in Vancouver and is a hybrid meeting. Notable: Accessible admissions, environment scan and outlines areas of growth.</p> <p>BC technology: Looking at systems and data to see where they can improve. System level organizations. Proof of concept project underway to put technology behind articulation. Pain points are creating pathways for students but registrar or advising may not have time. BBCAT trying to create a package to create easier routes for students to transfer credit. Front loading to try and find a way to articulate what credits will transfer at time of registration not after course completion. Starting with Engineering first, may look at nursing. The Ministry has asked</p>

<p>11:35 am to 12:00 pm</p>	<p>Ministry of Post-Secondary Education and Future Skills (PSFS) Report-Miles Steyn (Policy Analyst) Adult Learning, Education and Human Services Unit</p>	<p>BCCAT to look at in demand careers. If Institutions are in interested in being part of this project, contact Jennifer at BCCAT.</p> <p>BCCAT’s annual conference is an opportunity for individuals and organizations to further the goal of increasing student mobility across Canada. Participants from educational institutions, government, and provincial CATs gather to discuss related research, promising new initiatives, and successful best practices in support of transfer credit recognition to improve access to post-secondary education. National level and tied with Registrar.</p> <p>June 23-26, 2024, Hyatt Regence Hotel in Calgary, Alberta</p> <p><a href="https://pccat.ca/conference">https://pccat.ca/conference</a></p> <p>Miles has taken over from our previous analyst Lauren DeGaine. New Minister on Feb 20, 2024 named Lisa Beare.</p> <p>General Updates:</p> <p>Adult upgrading grants reached 2,400 students. The Ministry continues to consult on AUG and made some changes and were advised these helped.</p> <p>New policy manual March 8, 2024. A couple of updates;</p> <ul style="list-style-type: none"> <li>• Aug funding changed to ensure that recipients reside in BC while receiving the grant and have a BC address</li> </ul>
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• Technology can still be accessed (around \$500 per student)

• Aug recipients are entering into trades, ECCE and healthcare after EE:, ABE and AET

• 24 individuals with permanent disabilities entered into their final year of post-secondary

• KERP first year of funding cycle to support 102 literacy programs

Kim called out for questions for the Ministry prior to our meeting. There were 2 questions on the topic of funding and resources for PSI's and AET. Miles reported that there is no additional funding at this time. He acknowledged that the Ministry is aware of funding issues and is having conversations about this. The Ministry provides base funding, but it is up to the PSI's to decide how much they will use for AET students. There is language in the funding letters that state that AET funding should remain at the same level or increase.

Mark Fournier sent in some questions that Miles is working on and will provide answers later.

Beth Beeching made comments regarding the fact that base funding has not increased in years. Miles acknowledged he is aware of the challenges, and this is an area of discussion at the Ministry level.

Mark Fournier asked Miles if he was aware if the Ministry is supporting Institutions with indigenizing the College and Intuitional Act. Miles offered to connect Mark with

		<p>someone who may have information to share on this.</p> <p>Miles offered his contact details for committee members to connect with him if they have questions:</p> <p>Email: miles.steyn@gov.bc.ca</p> <p>Phone: 604-807-9390</p>
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**12:00 pm to 1:00 pm Lunch Break (VCC Culinary is catering lunch 😊)**

<p>1:00 pm to 1:15 pm</p>	<p>Energizer Activity- Saskia Stinson Belly Dancing</p>	<p>Saskia led us in a belly dancing energizer!</p> 
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<p>1:15 pm to 1:45 pm</p>	<p>Disability Presentation- Miles Stratholt, MSc Senior Policy Analyst, Accessibility Supports Framework Student Aid BC, Ministry of Post-Secondary Education and Future Skills</p>	<p>Miles joined us online to present on what kinds of supports are available to students with disabilities; Accessibility Supports Framework informs post-secondary support.</p> <p>Non-post-secondary (Alison asked Miles to define this term which he said refers to students that are not eligible for student loans) students enrolled in courses at PSI and they are eligible for supports.</p> <ul style="list-style-type: none"> <li>• Assistance Program for Students with Disabilities</li> <li>• Public Post-Secondary Loan Bank (assistive technology)</li> <li>• Academic Communication Equity run at BCIT (interpreting services, captioning)</li> <li>• Centre for Accessible Educational Resources (Langara College) can get</li> </ul>
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		<p>additional forms for accessible text and print material</p> <p>These services are accessed through the student's own PSI through their Accessibility Department.</p> <p>Questions was asked;</p> <p>Is there support for an attendant in class? 12,000 a year is available for an attendant and they would apply through Accessibility Services (APSD funding)</p> <p>Kyla shared that Okanagan College uses the APSD funding for one-on-one support for students in the classroom. OC hires their own support workers and do not allow outside support workers as they have had challenges.</p> <p>Mark commented about the challenge of having to be a student before you are able to access Accessibility and any supports. Our students may need the supports up front.</p> <p>Discussion around how AET students are not usually connected with and supported by Accessibility Departments. It is fairly universal across Institutions that our students are seen as the responsibility of the Instructors in that program.</p> <p>There are challenges when our students experience problems and are interfacing with other departments such as student conduct.</p> <p>PDF PPT available on BCCAT Moodle site</p>
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		Student Aid website; <a href="https://studentaidbc.ca/sabc-home-page">https://studentaidbc.ca/sabc-home-page</a>
1:45-2:15 pm	Presentation: Equity, Diversity, and Inclusion by Davi Bachra, Douglas College	<p>After Covid it became more apparent that there was a need to collaborate with other departments with Douglas College. Here are some of the connections they made:</p> <ul style="list-style-type: none"> <li>• Internal Collaborations</li> <li>• Over 100 Education Affiliation Agreements signed</li> <li>• Partnership with TR- Therapeutic Recreation</li> <li>• Dress for Success Clothing Bazar</li> <li>• Health and Wellness Day</li> <li>• Student inclusion in events</li> <li>• Graduation office collaboration (celebration, coat check, welcome center)</li> <li>• Alumni relations</li> <li>• Food Services</li> <li>• Instagram Stories</li> </ul> <p>Reflection: Where to go from here; helping students become their authentic selves, their best, and to learn and make mistakes. Creating accessible policy and cultural shifts.</p>
<b>2:15 pm Coffee Break</b>		
<b>Articulation of Programs</b>		
2:30-3:15 pm	<p>Articulation Guide Sub-Committee Updates: Saskia Stinson, Mark Fournier, Davi Bachra, Alison Roy (pre-reading for this)</p> <ul style="list-style-type: none"> <li>• Discussion</li> <li>• Subcommittee formation for updates/revisions (items to vote on) Name change,</li> <li>• Timelines</li> </ul>	<p>During the year, a survey was sent out to committee members to gather information around the purpose of Artic and the guide.</p> <p>Updating the Transfer Guide brought forward questions about how it can best serve the work we do. Mark presented information on what Articulation includes. Comments on what how we do and</p>

		<p>how it does not always fit in. One important point being, we do not transfer credits. Some Institutions grant nontransferable credits and some do not.</p> <p>Our Articulation guide was discussed and some areas of strength with our current guide and also some inherent weaknesses were presented.</p> <p>Break out groups were established to further discuss how the committee wants to move forward with the AET Program Articulation Guide. There was unanimous agreement that the transfer guide is not necessary as we do not transfer credits. Instead, we would like to harmonize best practices.</p> <p>Kim stated that there might be a risk with removing the process for articulating programs, that we might not have support for attending Artic meetings from our respective Institutions. There was discussion that the guide does provide some structure and support for programs. The discussion was tabled for the following day, Thursday, May 23, 2024.</p>
3:15 to 3:30 pm	Articulation of Programs Schedule for 2025	No Institutions came forward to Articulate in 2025.
3:30 pm	Wrap up- Kimberly McIntyre Optional: Wellness Social (walk and Steamworks Restaurant)	There was no time to wrap up as the meeting went over time. Beth invited members to join after the meeting for some social time.

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Passcode: 167017

8:30 am	Room open: Welcome and coffee	Minutes of the Meeting
9:00 am to 9:15 am	Welcome - Territorial acknowledgements from VCC  Morning Energizer- Part 2 of Belly Dance by Saskia Stinson	Beth explained that an elder from VCC told her that an acknowledgment is not needed on a second day of an event. But instead, it is a good time to situate ourselves in telling where we are from and work. All members of the committee spoke of where they live and work and whose unceded territory they are on. Some members spoke of a personal connection in some way to this topic. Kari - took the Sanyas Indigenous Cultural Safety course - ten-week self-paced course.
New Business		
9:15-9:45 am	Remaining AET- reporting back from institutions to confirm name change. Changes to website, communications	
<p>Kimberly explained that Myles Stein helped with the website changes. Gov agency does not need to tell us to change our name: our committee is the deciding body. Douglas College: changes have been accepted and changes are trickling down through Records, Enrollment Office, Accessibility Services NIC: all have been alerted to the change. Dean is confident that all will accept the changes when they see them. There is no use of the term ASE in NIC's outward facing information. Therefore, the change is only systems based and all are alerted and ready to deal with the new acronym. Camosun: Will need to tell Dean's office and ensure college will make changes. KPU: Dean comes to articulation, so she sent out info to all and Kari's understanding that the change has been made. VIU: brought the information to her dean right away and sees that website still has the ASE language. Going to have to make some more change requests. Okanagan College: good, changes are made but there are a few left over bits to catch. CNC: brought to the dean right away, will have to catch ASE language as it comes up.</p>		

Selkirk: Coordinator has informed everyone, no public facing language  
 Capilano: changed dept. name and that took a long time, no public facing ASE language, but still catching bits as it pops up  
 TRU: informed all  
 CMTN: easy - brought forward to the dean, he emailed registrar, feels that it has changed within the institution.  
 VCC: changed their website and waiting for their dept. name change. Struggling about what to call the students they serve. Ombudsperson cautioned about what website says.  
 Davi - question about who updates their website - discussion about differences at diff PSIs.  
 Liz wondering if she can use AET as a department name. Small discussion but no definitive answer on this question.  
 Many people commented that it is difficult to know how to title our programs and title the students we serve.

**10:30-10:45 am Coffee Break**

10:30-10:45 am Coffee Break	
	AET Themes:
9:45-10:30 am	Pathways Project (Grant): Kristen Wiens from Camosun College
10:45-11:15 am	SAME at Okanogan College Kyla Ashman
11:15-11:45 am	Teaching Sexuality Education to People with Diversabilities- Liz Girard, North Island College

Kristen Wiens and Laura Friesen - Camosun College  
 Post Secondary Transition for Diverse Learners  
**Laura** is teaching the Pathways program right now - 14 students,  
 SD came to Camosun to request programming to support transition to post HS grad. 6 week program. Made dual credit for college level (not a HS level). They get 3 individual courses. Have instructional support in the classroom - not EAs but help in the class environment. Students come to Pathways via HS referral - SDs pays for the student's fees. Rigorous intake process to make sure students are a good fit.  
**Kristin** - South Island Partnership 5 SDs collaborate.  
 Grant - Sept 2023 - June 2025 Ministry of Ed and Childcare (MECC)  
 Grant goal - increase proportion of Evergreen certificate holders to gain skills needed for employment. Grant funds are to support PSIs in their work to start a pathways program.  
 If you choose to participate:  
 You will get:  
 a model of Pathways program  
 Support - get support from Laura and Kristin  
 Funding - staffing time, travel subsidy up to 10 PSIs (release time)  
 Invitation to a community of practice - Sept - June 2024

Offer from Kristin to support: conversations with PSI teams, reaching out to SD partners, joining community of practice in the fall (do this by reaching out to Kristin).

Kyla Ashman - SAME program at Okanogan College

Supported Access to Modified Education

Similar to auditing - students access all programming at OC - including continuing studies

Over time, they have found that there is a greater acceptance at OC for hosting students in a variety of courses.

**Use support workers - APSD funding.**

See slides from Kyla to get details - on Moodle site.

Kyla will send OC policy and procedures to anyone who requests.

Waiving of prerequisites is much easier to get once student has done SAME program.

Liz Girard

Teaching Sexuality Education to students with diverseabilities.

See slides from Liz on the Moodle site.

11:45-1:15 pm Lunch (on our own)

1:15-1:45 pm	AET Themes: Program Review-Institutions that have completed program review share learnings.	
1:45-2:30 pm	Discussion on emerging themes in AET and sharing of resources (pair-share-walk)	

Alison H will take on celebrating our retiring colleagues -

Program review learning:

**Beth - VCC** in the middle of it. In the curriculum development phase. This process is well supported at VCC: faculty get time release and Teaching and Learning support. They are in the stage of revamping their curriculum and name. Focusing on service - going through ed co and curriculum committee. Plan to bring it to Articulation next year.

2 other VCC pgms are starting in on review next year.

Their biggest change in the program is to move to having two semesters to ensure they are working equitably with their VCC colleagues.

For articulation for next year: VCC will bring their new program to articulation next year, present it and we will comment. It will then have gone through articulation.

Cap U - big change in program review - now is a program-based review. All will review with each other and to each other. This will begin next year. They will be reviewing the school rather than individual programs.

It will happen on a 5- or 7-year cycle.

TRU - ESTR did their pgm review in 2018. Think they need to do a mid-way report to check up on outcomes. Know their next review is 7 years after the first one.

Camosun - 2025 or 2026 will be their start year. Have already done one.

Discussion - changes happen in between the 7 years... it is hard to meet the set goals when things change due to funding, staffing, etc.

CMTN - have been in program review for a long time. It is slow due to small sized department and no release time. Hoping to have external review in the fall. Noticed that their review process has brought up good questions to address at articulation, but there are loose threads and ideas and questions over the year that may not get addressed in a timely manner.

Would be good to have discussion around this topic every year. It is noted that the institution's system of review does not fit our system in our AET programming and work. It was noted that there are multiple steps along the way where our AET programming does not fit their systems.

TRU - they have now landed in a good fit decanal area and that has helped a lot with getting supports and understandings of the dean's office and the programs.

#### Articulation Guide Revisit

Mark - this is time for the voice of the committee to speak up as he has already proposed ideas and suggestions.

Liz says it is very important to keep the grid, but it is onerous to actually go through the articulation process.

Mark suggested - have a grid for public facing side, use levels if we want.

Possible to not have defined levels and have a list of institutions and the programs they offer.

Articulation is geared towards creating the foundations for negotiating transfer agreements, however we don't need to do that, so we will do articulation by learning together and building synergies together.

Peer review and feedback is essential, however matching outcomes and articulating on a grid is not essential.

Articulation program guide group need to work on this more and get back to us with feedback. They will change the guide to reflect more on what we are doing and how.

Beth appreciates all the work on this by the sub-committee.

A discussion on the sub-committee work will be elicited by either Moodle or by email will be done once they are ready.

Alison Hale wants to build a process for peer review, so we are rigorous.

Guidelines would be helpful.

Beth will be ready to pilot this process next year. She will also check with VCC to see what they want to see come out of articulation.

**2:30 - 2:45pm**

#### **Coffee Break**

2:45 to 3:00 pm

#### Chairs' Report

- 3<sup>rd</sup> Chair
- JAM
- Accessibility Act
- Sub-Committees
- Highlights
- DDDE- Deans, Directors of Developmental Education Report

Kimberly -

3<sup>rd</sup> chair - would like to have someone else join and take on this role. Meet once a month, not in the summer, meet more frequently closer to articulation. They will work on defining the role this year.

JAM - BCCAT website - dates, is now open to the public, it is hybrid and free when online, so easy to participate. Could help with your role on the artic group. You will learn a lot about things you may not think about - like the process with the registrar

Sub committees - Program Guide, more work to do.

Terms of Reference, feel that their work is done, except a little bit of wrap up. Not needed to continue. Discuss whether this should be a standing item on the agenda. One more conversation as a subcommittee to conclude.

Accessibility Act 2021 - framework for Govt to work with people to allow for full participation by all - Sarah Omware made a call out for public engagement: Beth identified that the Ministry only has one month for engagement with the community about the act. The artic group is suggesting a meeting time with the Gov to provide engagement. June 5<sup>th</sup> in the morning is our best time. Kimberly and Saskia will reach out to Sarah Omware.

DDDE - the chairs will be presenting at this meeting - Kimberly is wanting to know what we want to talk about.

1. Funding - our funding letters re AET language is not helping us increase our funding as it is built into the letter. It states that PSIs should either maintain or increase programming. We would like the deans to apply pressure at the government level to increase funding as well as at the institutional level to ensure the money coming from the government is coming to our programming area.

2. Case management - waitlist management - Laura Friezen

3. Moving from accommodations to accessibility - huge barriers for our students, pre-requisites are a gatekeeper for neurodivergent folks to access educational opportunities that they are interested in and might flourish in.

4. Life Skills for work (gov't program) = Pathways Programming at Camosun. The importance of transition programming. Please highlight this initiative and that many of us on the committee would like to have a more formal transition program for the SDs in our communities. As far as we know VCC, Camosun and NIC have formal programs for some or all of their communities.

5. mention the accessibility act. It was thought that perhaps some Deans may not be aware of the new act.

6. Partnerships and cooperation with community inside institution and externally. These are excellent and can be highlighted.

It is noted that we all seem to over work - driving, eating and meeting all in one time. We are exhausted and need a recharge. The importance of meeting in person is essential as we get and give support in person.

The work we are doing in person is very important, we can't cover it all in two days. We need to meet in person to do this work.

3:00-3:15 pm

Articulation Dates and location:  
2025  
-minute takers

It is best to meet in conjunction with the DRN. DRN will host their

		<p>conference in same location as artic.</p> <p>Date: W/Th after the May long weekend. Hoping that the DRN will host on the Tuesday before our meetings. Is flexible based on developments with the DRN.</p> <p>No final decisions were made on either location or date of our next meeting. Possibly Camosun can host us. Kimberly noted that we would need to make a decision about these items soon so the chairs can report to BCCAT.</p> <p>Liz Girard and Laura Friesen will be minute takers in 2025.</p>
3:15 to 3:30 pm	<p>Wrap up for the day-Kimberly McIntyre</p> <p>Adjourn meeting</p>	<p>The meeting was wrapped up and adjourned at 2:30 pm.</p>