

Accessible Education and Training Articulation Annual Meeting

Location: Interurban campus, Camosun College

Address: 4461 Interurban Rd Victoria, B.C.

Classroom:

Tuesday, May 20, 2025

9:00 am-3:30 pm

RSVP's of Attending Members: Co-Chairs- Kimberly McIntyre, Saskia Stinson

Hosting: Mark Fournier

Note Takers: Laura Friesen (Day 1) Liz Girard and Alison Hale (Day 2)

Attending: Liz Gerard (NIC) with 2 other instructors; Shelby Milholm (VIU), Alison Hale (Capilano), Hannah Sanvido (UFV), Beth Beeching (VCC), Kyla Ashman (OC) Lisa Young (Selkirk), Laura Friesen and Mark Fournier (Camosun) Kimberly McIntyre (CMTN), Saskia Stinson and Janessa Boomhour (TRU), Kari MacDougall (KPU), Aimee Begalka (KPU)

Regrets: Jason Dauvin & Rosemary BRBOT (CNC), Davi Bachra (Douglas), Miles Steyn (Ministry of PSFS) and Anabella Chun (BCCAT)

8:30 am Room open: Welcome and coffee

Welcome

Minutes of the Meeting

9:00 am to 9:30 am Welcome – Dean of Arts/Access and Territorial Acknowledgement by Elder



Welcome – Ian Humphries, Dean of Arts and Access at Camosun College
Territorial Welcome by W̱SÁNEĆ Knowledge Keeper Tiffany Joseph, who is from W̱SÁNEĆ, S̱kw̱wú7mesh and Quw'utsun.

9:30 am to 10:15 am Approval of 2024 Minutes
Approval of 2025 Agenda

2024 Minutes were approved.

2025 Agenda was approved after we adjusted to allow more time for a Garry Oak eco-system energizer.

		<p>We celebrated and received an update from Saskia Stinson, AET Articulation co-chair, who was recently awarded the 3M National Teaching Fellowship award. This award is Canada's most prestigious recognition of excellence in educational leadership and teaching at the post-secondary level. https://www.stlhe.ca/award_winners/2025-3m-national-teaching-fellows/</p> <p>Members asked for follow-up on the Accessible BC Act, and the results of the Consultation period of May to end of July 2024, which many members participated in. Ministry of Social Development and Poverty Reduction contact was Sara Omwara. Sara may no longer in the position but who has taken on her role?</p> <p>ACTION: AET Co-Chairs will follow up about Accessible BC Act consultation results, actions</p>
Reports		
<p>10:15 am</p>	<p>Institutional Reports Summaries-All Institutions</p> <p>** Pre-reading: Reports uploaded to Moodle by May 05, 2025</p>	<p>Each Institution member reported a highlight, challenge and information piece from their respective institutions. See Institutional Reports in the AET BCCAT Moodle site.</p>
<p>11:00 am</p>	Coffee Break	
<p>11:15 am to 11:35 am</p>	<p>BCCAT Representative – Report on JAM and initiatives update- Anabella Chun: achun@bccat.ca (Committee & Technology Support Coordinator BC Council on Admissions & Transfer)</p>	<p>Annabella Chun sent regrets, so AET Co-Chair Kimberly McIntyre shared updates on her behalf including information about the 2024 BCCAT Jam, which includes a playlist of session video and agenda info youtube.com/@bccat_org https://www.bccat.ca/articulation/jam/</p> <p>Kimberly also shared the BCCAT Spring Update (posted in the meeting May 2025 AET BCCAT Moodle site) which includes information on BCCAT Transfer awards, news, publications and student data. Members are encouraged to apply for award recognition of groups or individuals – for more information the site is https://www.bccat.ca/about/awards/</p>

<p>11:35 am to 12:00 pm</p>	<p>Ministry of Post-Secondary Education and Future Skills (PSFS) Report-Miles Steyn (Policy Analyst) Adult Learning, Education and Human Services Unit in Victoria</p>	<p>Miles Steyn sent his regrets but sent a presentation about the policy changes to the Adult Upgrading Grant. The presentation will be posted on the AET BCCAT Moodle site.</p> <p>From Miles presentation: AUG supported over 3000 students in 2024/2025, up 7% from the previous year.</p> <p>The presentation generated a lot of discussion and the AET Articulation co-chairs sent a follow up email to Miles Steyn with member questions and an invitation to meet online the following week, May 30, with AET Articulation members.</p> <p>Miles Steyn responded to questions by email, which will be posted on the AET BCCAT Moodle site.</p> <p>[Update: The meeting was booked and attended May 30; updates emailed by AET Co-Chair June 3. A follow-up meeting is planned for November 2025 with the AET Articulation committee and Miles Steyn.</p> <p>Members discussed questions, experiences and challenges presented by changes to the Adult Upgrading Grant:</p> <ul style="list-style-type: none"> • concerns for AET learners who take time to progress and may need to repeat, are we expected to re-design programming to fit model • questions about what repetition of AUG funding refers to: person, course, program • Questions about working with other AUG stakeholders such as ABE • questions about changes to transportation funding and how to navigate • Questions about how the new model supports accessibility and inclusion • questions about how the new policy support/reflect decolonizing/uncolonizing
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		<ul style="list-style-type: none"> • Questions about the AUG decision makers: Financial Aid Officers? Ministry? <p>Action: AET Co-Chair Kimberly McIntyre to connect with ABE Steering Articulation Chair to coordinate advocacy efforts.</p> <p>Action: AET Co-Chair Kimberly McIntyre to share future AUG policy meeting information for November.</p>
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12:00 pm to 1:00 pm Lunch Break (Lunch Provided for voting AET members)

<p>1:00 pm to 1:45 pm</p>	<p>Energizer Activity- Laura- Garry oak/Douglas fir eco system</p> 	<p>Laura led AET committee to ETP Mountain, through coastal forest, Garry oak meadow and shared about restoration work, indigenous plants.</p> 
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<p>1:45 pm to 2:45 pm</p>	<p>Articulation Guide Sub-Committee Updates: <i>Saskia Stinson, Mark Fournier</i> (pre-reading for this) -action item approval of new front facing template created -action item archiving the current program guide</p>	<p>AET Transfer Guide Subcommittee Presentation Guide Review 2025 Updates posted in the Meeting Minutes May 2025 AET BCCAT Moodle site. Meetings took place in November, December and April. Difficult to get committee together, concern over member capacity. Mark created draft templates for forward and inward facing documents.</p> <p>See Meeting Minutes May 2025 AET BCCAT Moodle site for Inward Facing AET Draft,</p>
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		<p>Outward Facing Transfer Guide 2025 Template, Sample Outward Facing Transfer Guide 2025 documents.</p> <p>Sub-Committee discussions centered on the input from the Articulation Meeting 2024: is there a need for transfer credit in AET, what practices should we focus on and what practices do we want to align, harmonize or coordinate, what do we want in our transfer guide? "This is exciting work," Mark brought forward, "but it is work that needs many voices to be valid." What will guide future meetings?</p> <p>What should our focus be then? Representatives design and deliver, curriculum, programs, and need practices that provide opportunities to share information and trends in institutions or subjects.</p> <p>Practices that provide opportunities to identify issues or concerns across articulation committees to advocate, bring to the attention of BCCAT or other agencies.</p> <p>Practices that provide opportunities to meet, collaborate, and communicate throughout the year and meet in person annually.</p> <p>What are the duties of representatives? Providing an institutional report with info on course, programs, staffing, enrolments, trends, and sharing information from AET articulation with department or program.</p> <p>Harmonizing curriculum work that has been done includes promoting courses and program equivalency where appropriate, as well as sharing understanding of learning outcomes/objectives in discipline or program areas.</p> <p>Do we want an inward facing document and outward facing document?</p> <p>Saskia: An outward facing document annually reviewed. Mark: outward facing document can help people to find us.</p>
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		<p>More info could help the Ministry have more information about the post-secondary institutions on their website.</p> <p>Our outward facing is currently not available.</p> <p>Discussion: We will need to work as a team to create an outward-facing document.</p> <ul style="list-style-type: none">- in the draft phase- the work here is decommissioning an old document that is valuable for educators- an old doc not necessarily suitable for students- creating time on our agenda each year to do the work-if we can share as much as possible it could be a meaningful resource area-it takes time and capacity to reflect the innovation and creativity in what we do. <p>Time commitment for sub-committee work? -If it was monthly September through April, the group could get through a lot. It would present to the committee in May.</p> <p>Discussion: Creating the inward and outward facing documents will include universal design, best practices, plain language, decolonizing and uncolonizing, avenues to support each other. This work can also be used in grant proposals and more, so it has much value.</p> <p>In the meantime, do we agree to use our email list to share best practices, questions, commit to participate but have no expectation to reply? Use existing tools like Moodle, resources like DRNBC. Consensus yes.</p> <p>Volunteers to join the AET Transfer Guide Subcommittee: Liz (NIC) Tina (NIC) Kari (KPU) Mark (Camosun) Shelby (VIU)</p>
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		Saskia (TRU) is stepping down as Chair of this sub-committee. New Chair needed and Liz Gerard agreed once nominated – see Saskia for more info.
Coffee Break		
Articulation of Programs		
2:45-3:15 pm	Leap into Entrepreneurship- Kimberly McIntyre and Saskia Stinson	Leap into Entrepreneurship presentation is posted in Meeting Minutes May 2025 AET BCCAT Moodle site. It was a 3-year project with funds from a Service Innovation Fund. The purpose was to benefit campus students, increase community awareness, give opportunities for skill practice, and learn how to start their own enterprise. Based on designs and a company that created a mobile sales cart at TRU/Saskia and VIU, Kimberly/Kari built on this with mobile sales cart for CMTN, and it has been a tremendous success.
3:15 to 3:30 pm	Articulation of Programs Schedule for 2025	Saskia: <ul style="list-style-type: none"> • We will continue to update outward and inward procedures. • Schedule a sharing session for each program as articulation • Who wants to share their most recent program review? TRU and CMTN for 2026 • Co-Chairs to draft a 3 to 5-year articulation schedule starting 2026
3:30 pm	Wrap up- Kimberly McIntyre 	The meeting was convened for the day and many decided to meet for dinner in downtown Victoria

Accessible Education and Training Articulation Annual Meeting

Location: Lansdowne Campus, Camosun College

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Classroom:

Wednesday, May 21, 2025

9:00 a.m. to 3:30 p.m.

RSVP's of Attending Members: Co-Chairs- Kimberly McIntyre, Saskia Stinson

Hosting: Mark Fournier

Notes on attending: Liz Girard (NIC) with 2 other instructors (Tina Kennedy, Heidi Fraser); Shelby Milholm (VIU), Alison Hale (Capilano), Hannah Sanvido (UFV), Beth Beeching (VCC), Kyla Ashman (Okanagan BC), Lisa Young (Selkirk College), Laura Friesen and Mark Fournier (Camosun College), Kimberly McIntyre (Coast Mountain College), Saskia Stinson (TRU), Aimee Begalka (KPU), Kari MacDougall (KPU) and Simon Driver

Note Takers: Laura Friesen (Day 1) Liz Girard/Alison Hale (Day 2)

8:30 am	Room open: Welcome and coffee	Minutes of the Meeting
<p>9:00 am to 9:30 am</p>	<p>Welcome – Territorial acknowledgements</p> <p>Morning Energizer- Alison Hale</p> 	<p>Thanks to Mark and Laura for hosting Mark did a territorial acknowledgement.</p> <p>Morning energizer from Alison Discuss of doing a retreat in addition to articulation.</p>
New Business		
<p>9:30-10:00 am</p>	<p>Pathways Project (Grant): Kristen Wiens from Camosun College (presenting Thursday Play Date with agenda)</p>	<p>Resources: mentoring, coordinator time, grant funds, sample admin documents, curriculum recommendations, and a growing network of support.</p> <p>Funding models: SD, community grants, course-based funding (WEX 12 or WTC12) – use this to pay tuition at college end. Kristin can help with the conversations between SD and PSI. She has information from the MECC to support decision making around funding.</p>

<p>10:45-11:15 am</p>		<p>Moved from paper portfolios to e-portfolios. A course in career documents. Cover letter, thank you letter, correspondence, resume, etc. Final output is an e-portfolio. Benefits: a real dynamic way to show their interests and skills; a good place to hold all their documents; Supports the understanding of having a positive online presence; developing tech skills. Use WordPress but also thought Pebble pad might work well. Outcomes are different for all students, but they all come out with a product – either barebones or very in depth. Challenges: technical skills, writing skills, learning how to use WordPress, no assistants so no extra help, editing skills, computer-based distractions. It is a lot of extra work for the instructor to support the students to get the WordPress work done. The course runs Sept-April. 3 hours a week.</p>
<p>11:15 – 11:45 am</p>	<p>Entrepreneurship- Simon Driver (KPU)</p>	<p>Simon Driver KPU – Entrepreneurship Partnered with the Melville School of Business – did a course map and tinkered with them without having to change them to teach work experience/job training through an entrepreneurial lens. 12 students in Career Exploration – learned about entrepreneurial identity and sustainable development. Book: <i>The Future is Disabled</i> by Leah Lakshmi Piepzna-Shamarasinha – Simon used this book to inform his teaching. Many guest speakers from the community. Build a community of Practice. – casual meet-ups became the way to do this. Features interdisciplinary, deepening knowledge, skills mastery and networking. Both students from the two programs receive an interdisciplinary curricular badge. Supports to get an idea into action: CoP, business school, marketing/risk, retail – the whole university needs to be involved. Allows the program to build more networks at KPU.</p>

Positive outcome: the CoP is still happening after the course ended.

11:45-1:15 pm Lunch (on our own)

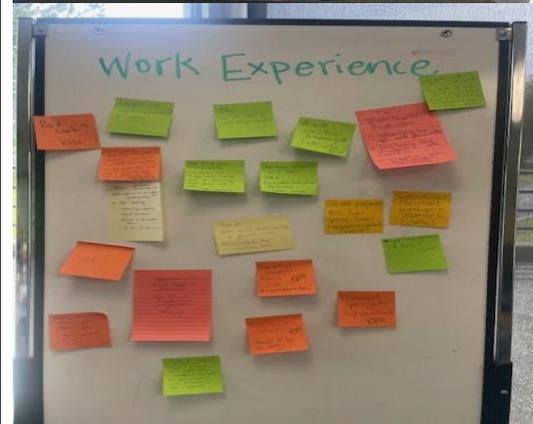
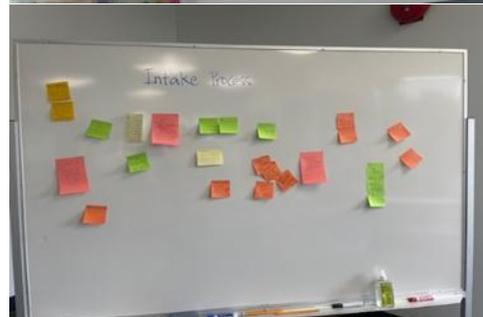
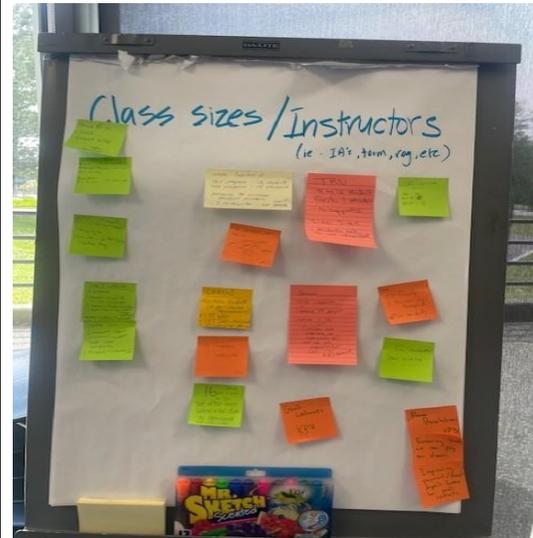
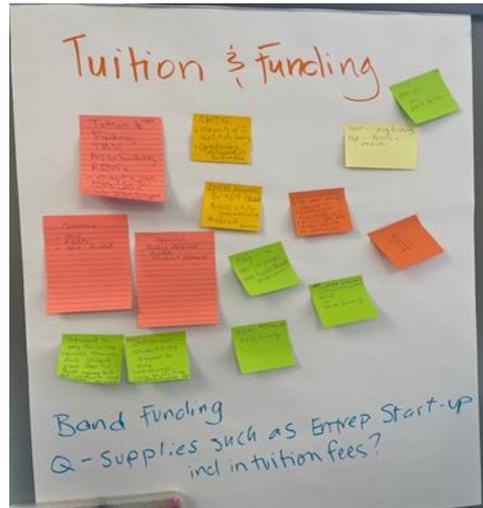
1:15-2:00 pm

AET Themes

Discussion on emerging themes in AET and sharing resources (pair-share-walk)
Kimberly McIntyre-

1. Class sizes/Instructors
2. Work Experience OR Practicums
3. Tuition & Funding
4. Intake Process

Interactive Activity related to emerging themes in AET- Kimberly facilitated a debrief on each of the topics.



2:00-2:30 pm

Program Review-Institutions that have completed program review share learnings.

Presentation on program review by Kimberly and Beth (VCC).
Notes: Ensure that people you put forward as external/internal reviewers understand the student profile and the reviewers have time available to review project. External reviewers may want to understand post-secondary as it can be difficult without this lens. Each institution has their own process for program review.

2:30 pm Coffee Break		
2:45 to 3:00 pm	Chairs' & SLP Report <ul style="list-style-type: none"> • 3rd Chair • JAM • Sub-Committees • Highlights • DDDE- Deans, Directors of Developmental Education Report Aimee Begalka 	<p>Co-Chair Report: Looking for a 3rd chair to allow an existing co-chair to step down. If no one steps up we the AET Committee may have to look at different process for future leadership. JAM update provided on Tuesday.</p> <p>DDDE: Report from Aimee Begalka Dean, Faculty of Academic & Career Preparation, (KPU) AET is not considered developmental FTE (Full Time Enrollment) and are not reported back to the Ministry in this count. ABE and ELL are only considered in this count. It is also not true that there is funding targeted for AET. All the money goes into one big pot. The institution is responsible for distributing the funds. Each institution has a target for FTEs. Generally, it is understood that most institutions are below their targets. The only perceived protection for AET programs is the funding letter that stipulates that AET funding should remain the same or increase. Laura Friesen asked Aimee to take forward a concern around where our students land in terms of Ministries, that we belong in postsecondary education. Discussion took place. Articulation funding is at the institutions' discretion on who attends. Some Institutions were denied this year based on funding.</p>
3:00- 3:15 pm	Articulation Dates and location: 2026 -minute takers	<p>Next Meeting Minute takers for next year: Liz (NIC) and Hannah (UFV) volunteered</p> <p>Next meeting: Kyla has offered to host at UBC Okanagan University in Kelowna. Meeting dates: Wednesday May 20 and Thursday, May 21, 2026.</p>
3:15 to 3:30 pm	Wrap up for the day-Kimberly McIntyre	Meeting adjourned.

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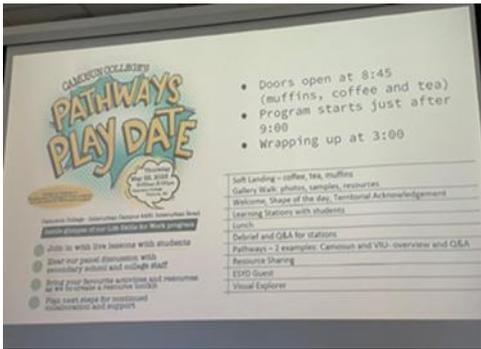
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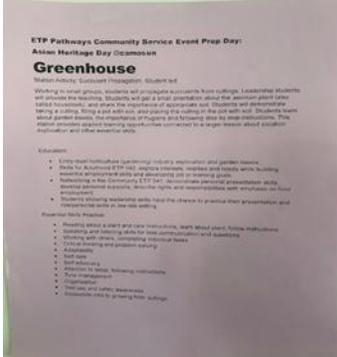
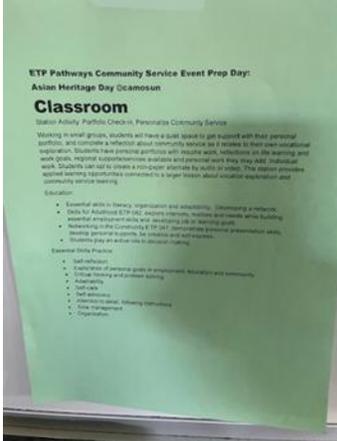
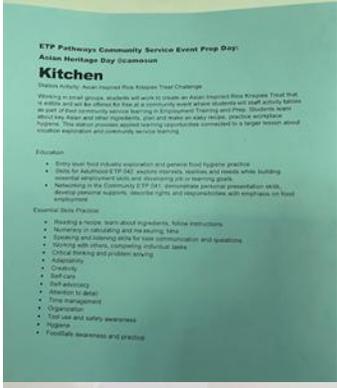
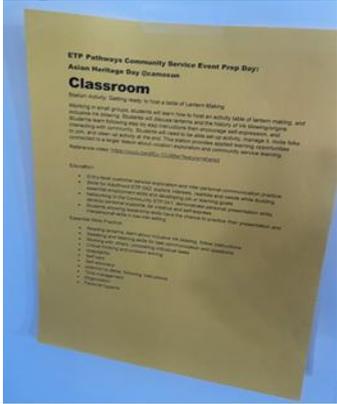
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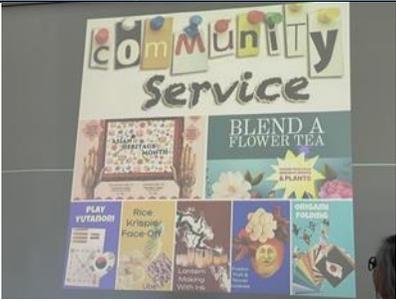
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8:30 am	Room open: Welcome and coffee	Minutes of the Meeting
<p>9:00 am to 11:30am</p>	<p>Welcome – Territorial acknowledgements</p> <p>Overview for the Day – Laura Friesen</p> 	<p>Thanks to Mark and Laura for hosting. Student did a territorial acknowledgement.</p> <p>Gallery Walk with student facilitators.</p>  <p>Interactive/Experiential Learning Stations with Students/Instructors. (Kitchen, Community Service, Greenhouse, Chinese Lanterns)</p>



11:30 - 12:40 pm		Lunch (covered by Camosun)
12:45 - 2:00pm	Debrief and Q & A. Pathways: LSW Examples. Resource Sharing.	 <p>A collage of colorful posters for community service projects. The main title 'Community Service' is at the top. Below it are several smaller posters with titles like 'PLAY YETZOOH!', 'Rice Krispie Face-Off', 'BLEND A FLOWER TEA', 'GARDEN JOGGING', and 'PLANTS'. Each poster features illustrations related to the activity.</p>
2:00 - 3:00pm	Guest: ESYD	 <p>A large, hand-drawn poster titled 'PATHWAYS for LIFE, LEARNING & WORK'. The poster is filled with colorful lines, arrows, and small icons, representing various pathways and connections between different areas of life, learning, and work.</p>
3:00 pm	Wrap up for the day.	<p>Meeting adjourned.</p>  <p>A photograph of a paved walkway on a campus. Two people are walking away from the camera. On the left, there is a blue signpost with multiple directional arrows. The background shows green trees and a clear blue sky with some clouds.</p>