

*NOTE: At noon, we were joined by representatives from Douglas College for lunch and discussion, followed by a brief campus tour.*

---

## MEETING MINUTES (Approved)

### Attendees:

#### COUNCIL MEMBERS:

BARNESLEY, Roger	<i>President Emeritus, Thompson Rivers University (Co-chair)</i>
FLEMING, Rob	<i>BCCAT Executive Director (Co-Chair)</i>
DAVIS, Eric	<i>Provost and Vice-President Academic, University of the Fraser Valley</i>
DENTON, Kathy	<i>President &amp; CEO, Douglas College</i>
LONGO, Julie	<i>Program Review Facilitator/Instructor, Langara College</i>
McCAUSLAND, Elizabeth	<i>English Instructor, Douglas College</i>
MCCREDIE, Karen	<i>Registrar, Capilano University</i>
MURCIA, Carolina	<i>Post-Secondary Student, Capilano University</i>
OVENELL, Christa	<i>Director and Principal, Fraser International College</i>
OWEN, Bill (am)	<i>Vice-President Student Recruitment, University of Northern BC</i>
RUSSELL, Carolyn	<i>Director, Recruitment, University of Victoria</i>
ST. CLAIR, Ralf (am)	<i>Dean of Education, University of Victoria</i>
SUTHERLAND, Katherine	<i>Special Advisor to the Provost, Thompson Rivers University</i>

**Regrets were received from:** Verna Billy-Minnabarriet (Vice-President Academic & Strategic Partnerships, Nicola Valley Institute of Technology), Darran Fernandez (Associate Registrar & Director, Student Support & Advising, Enrolment Services, University of British Columbia), Nicole Greengoe (Registrar, University of Victoria), Gordon Myers (Associate Vice-President, Simon Fraser University), and Tami O'Meara (Counsellor, Selkirk College).

#### BCCAT STAFF MEMBERS:

ADAMOSKI, Robert	<i>Director, Admissions &amp; Research</i>
FITZGIBBON, John	<i>Director, Transfer &amp; Articulation</i>
HESLOP, Joanne	<i>Student Transitions Project (STP) Manager</i>
TIKINA, Anna	<i>Research Officer</i>
WINSEMANN, Mike	<i>Director, Information Technology</i>
YORKSTON, Valerie	<i>Executive Assistant to the Council and Communications Coordinator</i>

**GUESTS:** Rummana Khan Hemani (Registrar, Simon Fraser University), and a number of Douglas College staff/faculty members including: Mary Hodder (Registrar), Kyle Vuorinen (Associate Registrar), Brian Chapell (Dean, Science & Technology), Meg Stainsby (Dean, Language, Literature & Performance Arts), and Dave Taylor (Associate Vice-President, Public Affairs).

*Actions  
or Outcomes*

---

### 1. CALL TO ORDER & WELCOME

Roger Barnesley (Co-Chair) called the meeting to order and provided a brief outline of the day. He also introduced Christa Ovenell and Eric Davis who were attending their first meeting as new Council members.

---

### 2. APPROVAL OF PROPOSED AGENDA

The proposed agenda was adopted as presented.

---

### 3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The minutes of the October meeting of Council were accepted as presented, and the following action items were addressed:

- 
- Rob has forwarded an invitation to UBC President, Dr. Santa Ono, to come and speak to the Council at the June 2017 meeting.
  - (Item 5.1.2: Articulation Request from Native Education College): Rob and John FitzGibbon have mapped out a process, and John has met with contacts from the NEC. As well, Rob has met with Verna Billy-Minnabarriet, and expects to continue the transfer credit discussion with IAHLA after this issue has been addressed.
- 

## 4. BCCAT: GENERAL BUSINESS

### 4.1. Staff Report to Council on External Activities

Rob Fleming briefly reviewed recent staff activities, including:

- EducationPlannerBC and the ongoing development of the common application platform
- Degree Quality Assurance Board (DQAB) and the Quality Assurance Process Audit
- 2016 Joint Annual Meeting (JAM) on November 9, 2016
- Presentations at a variety of provincial and national post-secondary events
- Marketing and communications related to EducationPlannerBC.ca and BCTransferGuide.ca

### 4.2. 2016-17 Projects and Activities Chart

This chart was provided as an overview of the status of projects and activities scheduled for 2016-17.

### 4.3. BCCAT Transfer Awards – 2016 Awardees and Ceremony

Val Yorkston informed members regarding the 2016 BCCAT Transfer Awards Ceremony, held at the 2016 Joint Annual Meeting (JAM) on November 10. Key points:

- Linda Dennison attended in order to accept the Lifetime Achievement Award for John Dennison. She expressed appreciation for this acknowledgement of John's contributions, and that she could participate in this way.
- Lesley Andres hadn't been able to attend as she was unwell, but we will look out for a suitable opportunity to present her with her Leadership Award.
- The announcement will go out to system contacts through our next Engage e-newsletter issue, inviting people to check the website for details. (See [bccat.ca/system/awards/2016](http://bccat.ca/system/awards/2016))

The next step will be to forward formal letters of congratulations to each awardee, to be copied to the Minister and others as appropriate. In early 2017, the Awards Committee will meet for a debrief session, and to begin planning for next year's awards cycle. Val closed by thanking Tami O'Meara and Carolyn Russell for agreeing to sit on the Awards Committee.

### 4.4. Provincial Issues and Developments

#### 4.4.1 Ministry Update

Rob informed members that development of a renewed Memorandum of Understanding between BCIT (on behalf of BCCAT) and the Ministry is in process.

#### 4.4.2 Post-Secondary Institutions Advisory Committee on K-12 Transitions

This committee last met on November 21, 2016. Those who participated provided a brief overview of the discussions, and reiterated the importance of strengthening communications to ensure the post-secondary sector has the time and information required to address policy and processes to be affected by K-12 changes. Members also recognized the importance of an appropriate role for BCCAT in facilitating discussions and information. The next meeting of the advisory committee will be held on April 24, 2017 and a meeting between the BCRA and MOE staff is set for December 5 and will include BCCAT staff.

**ACTION:** BCCAT staff will contact sector groups (e.g. BCRA, SAAF) to solicit feedback on what kind of information they require and report to the Council in 2017.

---

#### 4.4.3 BC Post-Secondary Truth and Reconciliation

Rob reported on his participation at this summit, noting the particular importance of ongoing support as the BC post-secondary system goes forward in implementing the recommendations arising from the TRC Calls for Action. (Rob invited Council feedback and suggestions). Rob also noted that BCCAT staff and Roger Barnsley had participated in an informative workshop led by Kory Wilson, Executive Director, Indigenous Initiatives and Partnerships.

Relevant links:

[www.nvit.ca/bct-rsymposium.htm](http://www.nvit.ca/bct-rsymposium.htm)

[www.trc.ca/websites/trcinstitution/File/2015/Findings/Calls\\_to\\_Action\\_English2.pdf](http://www.trc.ca/websites/trcinstitution/File/2015/Findings/Calls_to_Action_English2.pdf)

[www.oncat.ca/files\\_docs/content/pdf/en/oncat\\_pathway\\_development\\_reports/2014-28-Phase-2-Final-Report-Pathways-for-Aboriginal-Learners.pdf](http://www.oncat.ca/files_docs/content/pdf/en/oncat_pathway_development_reports/2014-28-Phase-2-Final-Report-Pathways-for-Aboriginal-Learners.pdf)

---

**ACTION:** Stephanie McKeown will be invited to present on her project on Indigenous Educational Pathways at the March 2017 Council meeting.

**PRESENTATION:** Resurgence, Rigour and Resistance: Indigeneity in the Academy – Ralf St Clair

---

## 5. ADMISSIONS

### 5.1 Admissions Committee – R. Adamoski (for Nicole Greengoe, Chair)

#### 5.1.1 Admissions Committee Meeting (Last Meeting: Oct. 14, 2016)

This meeting largely focused on projects outlined below, and exploring possible projects for the 2017-2018 work plan.

### 5.2 Admissions Projects

#### 5.2.1 Availability of Applicant Data in Common Application Systems

This project examined and compared five approaches of collecting applicant data through centralized application systems. It is pertinent as the BC system launches the common application platform through EducationPlannerBC.ca. The report outlined the wide range of application platforms in place in various jurisdictions. Not surprisingly, those offering the most comprehensive, centralized application services generated the most consistent applicant data, although issues with comparability between institutions and across time remained. All of the application platforms were shaped by their scope and the specific features of the participating institutions, and the report recommends early and deep engagement with institutions to create a model reflecting the particular strengths of BC's post-secondary system, including the important role of transfer. See [bccat.ca/pubs/ApplicantData\\_Nov2016.pdf](http://bccat.ca/pubs/ApplicantData_Nov2016.pdf)

#### 5.2.2 Dual Credit Student Progression and Post-Secondary Success

This project assesses the effectiveness of dual credit programs through a quantitative case study of dual credit students' success in the South Island Partnership. Kelly Betts, the project lead, presented to the Admissions Committee on the results of the project, noting that there was a huge amount of data for the period 2005-2015 which have taken some time to condense. It is expected that the report will be finalized by early 2017.

#### 5.2.3 Gender Nomenclature

This project is overseen by advisory committee under the BC Registrars' Association (BCRA). The researchers have clarified concepts and key considerations and conducted an environmental scan of recent initiatives to institute expanded gender categories in health and education. Robert Adamoski reported that the Admissions Committee discussed the challenges of the current means of capturing gender data, and complex benefits and challenges of various alternative approaches.

Notice was provided to Council that focus groups designed to solicit student input were expanded, and that the project was likely to require a modest increase in the projected budget which will be

---

---

accommodated within existing contingency funds. The project is expected to be complete in the spring of 2017.

#### 5.2.4 Degree Partnership Database

This database is currently undergoing a refresh. We are currently a final round of replies from institutions. Early in 2017, the revised information will be uploaded to the BC Transfer Guide.

## 5.2 Student Transitions Project (STP) Update

Robert and Joanne gave a brief update regarding current STP projects. For more information see <http://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/data-research/student-transitions-project>

---

## 6. RESEARCH

### 6.1 Research Committee (Last Meeting: Nov. 18, 2016)

The last meeting of the Research Committee focused mainly on the projects below, and on early planning for projects for next year.

### 6.2 Research Projects

#### 6.2.1 Dual Admissions Agreements

This particular project focused on two case studies of dual admissions, i.e. Simon Fraser University and Douglas College as well as the University of Victoria and North Island College. It looks at the factors contributing to their success. See [bccat.ca/pubs/dualadmissions.pdf](http://bccat.ca/pubs/dualadmissions.pdf)

#### 6.2.2 Measures of Transfer Student Performance

The Research Committee suggested adding more context to the existing draft as well as including recommendations of possible measures of performance for the use by BC institutions.

#### 6.2.3 Call for Proposals: Contemporary Issues in Student Mobility

We have received four letters of intent in response to the recent CFP. These were submitted to the Research Committee for consideration.

Meanwhile, two current projects are nearing completion: Lesley Andres' project, looking at the "Paths on Life's Way" cohort, 27 years after high school graduation, and Stephanie McKeown's project looking at the issue of indigenous persistence.

Contemporary Issues funding is intended to support research on issues related to BCCAT's mandate that is occurring outside of Council's work plan. Generally, this is academic work intended for publication in various peer-reviewed venues. Recently, we have had a request to publish a Contemporary Issues project as a BCCAT report. Robert Adamoski asked for Council's direction regarding a suitable process for deciding whether projects should be considered for BCCAT publication.

**ACTION:** BCCAT staff will draft a procedure document setting out appropriate processes for Council's consideration at the March 2017 meeting.

---

## 7. TRANSFER & ARTICULATION

### 7.1 Transfer & Articulation Committee (TAC)

The next meeting of TAC is set for January 27, 2017.

### 7.2 Articulation Committees

#### 7.2.1 2016 Joint Annual Meeting (JAM)

---

---

The 2016 Joint Annual Meeting was, again, well attended by participants from across the BC system, and across Canada, with 150 registrants in total. Members were referred to a brief summary of the event. The Opening Address was given by the Hon. Andrew Wilkinson, who underscored the value of the transfer system for students. The theme for this year's JAM was "The Evolving Transfer System". Feedback indicates that participants appreciated the panel sessions, in particular. Other information, including the event program and links to presentations is available at [www.bccat.ca/articulation/jam](http://www.bccat.ca/articulation/jam)

### 7.3 TAC Projects

John reported that Calls for Expressions of Interest had been issued for studies in the areas of Field School Coordination and Interdisciplinary Course and Program Transfer and that he expected contracts to be in place by the end of the year.

---

## 8. TECHNOLOGIES

**PRESENTATION:** EducationPlannerBC.ca – Update on Developments - R. Fleming / M. Winsemann / K. Denton / K. McCredie

---

## 9. WEBSITES AND COMMUNICATIONS

### 9.1 Education & Career Fairs / Outreach – V. Yorkston

Val briefly reviewed current and upcoming outreach activities, including a number of secondary school visits and participation at Education & Career Fairs in Abbotsford, Kelowna, Nanaimo, and Vancouver. These are important opportunities to connect with students, counsellors, and teachers and to raise awareness of EducationPlannerBC.ca and BCTransferGuide.ca.

---

## 10. INTER-PROVINCIAL ISSUES & DEVELOPMENTS – R. Fleming

### 10.1 Pan-Canadian Consortium on Admissions & Transfer (PCCAT)

The PCCAT Board are continuing to focus on strategic planning, particularly with regard to research and operational relationship with the provincial "CATs". The PCCAT 2017 Conference will be hosted by Seneca College/ OISE in Toronto next June. Details will be made available at [www.pccatweb.org](http://www.pccatweb.org) as they unfold.

### 10.2 Saskatchewan Transfer Credit and Learner Pathways Council

Canada's newest "CAT" has just been established and is participating in the process of the new Memorandum of Understanding (see above item).

### 10.3 CATNB NBPLAR Symposium (Oct. 26-27. 2016; Fredericton, NB)

Rob Fleming provided members with the presentation he gave at this event. See <http://catnb.ca/symposium/>

### 10.4 Conference Board of Canada: 4th Skills and Post-Secondary Education Summit 2016 (Nov. 30 – Dec. 1, 2016; Toronto, ON)

<http://www.conferenceboard.ca/conf/education/default.aspx>

Rob also spoke at this event. His presentation looked at barriers/opportunities to student mobility (domestic and international) in Canada. He co-presented with Lia Quickert of OnCAT and Alison Howard (a PhD student).

**ACTION:** Rob Fleming will include his Conference Board of Canada event presentation in the March 2017 Council agenda package as per members' request.

### 10.5 MOU of Canadian "CATs" – Update

Rob referred members to the MOU which has been drafted by the seven groups (which are - or which operate as – "CATs") which builds on an earlier one established in 2015. This iteration outlines the relationship of Canadian CATs to PCCAT. The MOU was presented to the Council, and the following motion was put forward:

- 
- **MOTION:** To approve, in principle, the Memorandum of Understanding for Canada's provincial councils on credit transfer and authorize the co-chairs to sign the document on behalf of the Council once it is finalized.

Davis /McCredie  
CARRIED

---

## 11. OTHER ITEMS OF INTEREST - The following articles were presented for information only.

- An Admissions Experiment Succeeds  
[https://www.insidehighered.com/news/2016/11/23/idaho-universities-see-enrollment-rise-after-killing-admissions-application#.WDXMH\\_qlBc.mailto](https://www.insidehighered.com/news/2016/11/23/idaho-universities-see-enrollment-rise-after-killing-admissions-application#.WDXMH_qlBc.mailto)
- Indigenous student success program launched by Algonquin College and Cambrian College  
[http://www.algonquincollege.com/public-relations/2016/11/22/indigenous-student-success-program-launched-algonquin-college-cambrian-college/?utm\\_source=Academica+Top+Ten&utm\\_campaign=1bbe06adca-EMAIL\\_CAMPAIGN\\_2016\\_11\\_22&utm\\_medium=email&utm\\_term=0\\_b4928536cf-1bbe06adca-47782189](http://www.algonquincollege.com/public-relations/2016/11/22/indigenous-student-success-program-launched-algonquin-college-cambrian-college/?utm_source=Academica+Top+Ten&utm_campaign=1bbe06adca-EMAIL_CAMPAIGN_2016_11_22&utm_medium=email&utm_term=0_b4928536cf-1bbe06adca-47782189)
- Interest in Canadian universities spikes after Trump's election win  
<http://www.academica.ca/top-ten/interest-canadian-universities-spikes-after-trumps-election-win>
- "Passport" program to help international students engage with off-campus Montreal  
<http://www.academica.ca/top-ten/%E2%80%9Cpassport%E2%80%9D-program-help-international-students-engage-campus-montreal>
- Canada will profit by providing more opportunities to international grads, says report  
<http://www.academica.ca/top-ten/canada-will-profit-providing-more-opportunities-international-grads-says-report>
- How combining STEM and humanities leads to holistic understanding, career opportunities  
<http://www.academica.ca/top-ten/how-combining-stem-and-humanities-leads-holistic-understanding-career-opportunities>
- Students' union asks BrandonU for mandatory Indigenous class  
<http://www.academica.ca/top-ten/students%E2%80%99-union-asks-brandonu-mandatory-indigenous-class>
- Universities Australia CEO discusses commonalities between Canadian, Australian PSE  
<http://www.academica.ca/top-ten/universities-australia-ceo-discusses-commonalities-between-canadian-australian-pse>
- AB students push for open textbooks to relieve budget crunch  
<http://www.academica.ca/top-ten/ab-students-push-open-textbooks-relieve-budget-crunch>
- Shifts in Credentialing  
<http://higheredstrategy.com/linguistic-shifts-on-credentials-skills/>
- BHER points the way forward for WIL in cross-Canada report  
<http://www.academica.ca/top-ten/bher-points-way-forward-wil-cross-canada-report>
- uToronto orders prof to use students' preferred gender pronouns  
<http://www.academica.ca/top-ten/utoronto-orders-prof-use-students%E2%80%99-preferred-gender-pronouns>
- One bad year shouldn't ruin your education: UBC staff make the case for transitional bursaries  
<http://www.academica.ca/top-ten/one-bad-year-shouldn%E2%80%99t-ruin-your-education-ubc-staff-make-case-transitional-bursaries>

---

## 12. ANY OTHER BUSINESS - There were no other items of business.

---

## 13. ADJOURNMENT & NEXT MEETINGS

- **Friday, March 3, 2017** – Royal Roads University, Victoria, BC
- **Thursday, June 1 (pm) AND Friday, June 2 (am)** – BCIT Vancouver