

## MEETING MINUTES *(Approved)*

### Attendees:

#### COUNCIL MEMBERS:

BARNESLEY, Roger	<i>President Emeritus, Thompson Rivers University (Co-chair)</i>
FLEMING, Rob	<i>BCCAT Executive Director (Co-Chair)</i>
DAVIS, Eric	<i>Provost and Vice-President Academic, University of the Fraser Valley</i>
DENTON, Kathy	<i>President &amp; CEO, Douglas College</i>
FERNANDEZ, Darran	<i>Associate Registrar &amp; Director, Student Support &amp; Advising, Enrolment Services, University of British Columbia</i>
GREENGOE, Nicole	<i>Registrar, University of Victoria</i>
LONGO, Julie	<i>Program Review Facilitator/Instructor, Langara College</i>
McCAUSLAND, Elizabeth	<i>English Instructor, Douglas College</i>
McCREIDIE, Karen	<i>Registrar, Capilano University</i>
McCULLOUGH, Lisa	<i>Superintendent of Schools (CEO), School District No. 48 (Sea to Sky)</i>
MURCIA, Carolina	<i>Post-Secondary Student, Capilano University</i>
OVENELL, Christa	<i>Director and Principal, Fraser International College</i>
OWEN, Bill	<i>Vice-President Student Recruitment, University of Northern BC</i>
RUSSELL, Carolyn	<i>Director, Recruitment, University of Victoria</i>
ST. CLAIR, Ralf	<i>Dean of Education, University of Victoria</i>
SUTHERLAND, Katherine	<i>Special Advisor to the Provost, Thompson Rivers University</i>

**Regrets were received from:** Verna Billy-Minnabarriet (Vice-President Academic & Strategic Partnerships, Nicola Valley Institute of Technology), Gordon Myers (Associate Vice-President, Simon Fraser University), Tami O'Meara (Counsellor, Selkirk College), and Katherine Sutherland (Special Advisor to the Provost, Thompson Rivers University).

#### BCCAT STAFF MEMBERS

ADAMOSKI, Robert	<i>Director, Admissions &amp; Research</i>
BAO, Willa	<i>CO-OP Student, Assisting with BCCAT Projects</i>
ERSKINE, Ruth	<i>Committee Coordinator</i>
FITZGIBBON, John	<i>Director, Transfer &amp; Articulation</i>
HESLOP, Joanne	<i>Student Transitions Project (STP) Manager</i>
TIKINA, Anna	<i>Research Officer</i>
WINSEMANN, Mike	<i>Director, Information Technology</i>
YORKSTON, Valerie	<i>Executive Assistant to the Council and Communications Coordinator</i>

#### GUESTS:

ANTOINE, Asmanahi	<i>Indigenous Education and Student &amp; Academic Services)</i>
BALICKI, Greg	<i>Senior Policy Analyst, Strategic Policy &amp; Planning, Ministry of Advanced Education</i>
CAHOON, Allan	<i>President, Royal Roads University</i>
COTIE, Kate	<i>Director, Strategic Policy &amp; Planning, Ministry of Advanced Education</i>
DUECK, Peter	<i>Director of Admissions &amp; Registrar, Royal Roads University</i>
GRUNDY, Steve	<i>Vice-President Academic &amp; Provost, Royal Roads University</i>
JACKNIFE, Sarah	<i>Student Research Assistant, Okanagan Planning and Institutional Research, UBC-Okanagan</i>
KHAN HEMANI, Rummana	<i>Registrar, Simon Fraser University</i>
MACK, Kendra	<i>Senior Planning Analyst, Okanagan Planning and Institutional Research, UBC-Okanagan</i>
MASON, Roberta	<i>Associate Vice-President, Student &amp; Academic Services, Royal Roads University</i>
MCKEOWN, Stephanie	<i>Director, Okanagan Planning and Institutional Research, UBC-Okanagan</i>
WANG, Jing	<i>Administrative Assistant, Registrar's Office, Royal Roads University</i>

### PRESENTATIONS/INTRODUCTIONS:

- STP Mobility Research Update – Joanne Heslop, Student Transitions Project Manager
- Indigenous Educational Pathways – Presenters from UBC-O's Okanagan Planning and Institutional Research - Stephanie McKeown (Director), Sarah Jacknife (Student Research Assistant), Kendra Mack (Senior Planning Analyst). (Report due for publication shortly.)

## 1. CALL TO ORDER & WELCOME

**Welcome from RRU:** The meeting opened with an acknowledgement of the traditional territories. Asmanahi Antoine welcomed the Council and spoke to the history of the site. Allan Cahoon, the President of Royal Roads University also gave the Council a warm welcome. (NOTE: At noon, we met together with RRU representatives for lunch and discussion; Steve Grundy gave an overview about the history and development of RRU, and this was followed by a campus tour.)

Roger Barnsley (Co-Chair) called the meeting to order and provided a brief outline of the day. He also introduced Lisa McCullough who was recently appointed as a new member of the Council.

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## 2. APPROVAL OF PROPOSED AGENDA

The proposed agenda was adopted as presented.

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## 3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The minutes of the December 2016 meeting of Council were adopted as presented, and Rob Fleming noted that the action items arising would be addressed throughout today's agenda.

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## 4. BCCAT: GENERAL BUSINESS

### 4.1. Staff Report to Council on External Activities

Rob Fleming provided an update on key staff activities, including:

- Work associated with the ongoing development of the Province's post-secondary planning and application service (EducationPlannerBC.ca)
- Degree Quality Assessment Board (DQAB) and Quality Assurance Audit
- Articulation committee meeting support, attendance, and participation
- Post-Secondary Advisory Group on K-12 Curriculum Changes
- Presentations at multiple venues – including BC post-secondary sector groups and external groups (such as the Conference Board of Canada, People's Republic of China Education Consuls, etc.)
- Rob also noted an upcoming event – an Internationalization Forum organized by the BC Council on International Education (BCCIE) and the Senior Academic Administrators' Forum (SAAF) on May 11, 2017.

### 4.2. 2016-17 Projects and Activities Chart

This chart was provided as an overview of the status of projects and activities scheduled for 2016-17.

### 4.3. Policy Revisions

Rob reported on some minor revisions made to the following BCCAT policies to reflect some changes regarding the governance of private institutions in BC:

- 3A1: Membership in the BC Transfer System [www.bccat.ca/pubs/bctsmembers%20](http://www.bccat.ca/pubs/bctsmembers%20)
- 3A2: Membership of Private Institutions in the BC Transfer System [www.bccat.ca/pubs/privateinstitutions](http://www.bccat.ca/pubs/privateinstitutions)
- 3A3: Membership of Alberta Institutions in the BC Transfer System [www.bccat.ca/pubs/bccat-policy-3a3:-membership-of-alberta-institutions-in-the-bc-transfer-system](http://www.bccat.ca/pubs/bccat-policy-3a3:-membership-of-alberta-institutions-in-the-bc-transfer-system)

No motion was required to adopt these minor changes; however, it was noted that these policies are due for review in the next year in keeping with Council's policy renewal procedures, and to ensure ongoing applicability of language and process.

**ACTION:** BCCAT Staff members will conduct an initial review of these policies and bring recommended revisions to the Council or an ad hoc committee for discussion prior to consideration for approval by Council in the fall or winter of this year

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## 4.4. Provincial Issues and Developments

### 4.4.1 Ministry Update

Kate Cotie provided a brief update on current Ministry issues and priorities for information.

### 4.4.2 K-12 Transitions

Members were briefed on discussions at a recent meeting between the BCRA and Ministry of Education and a meeting of the Post-Secondary Advisory Group. Rob Fleming referenced intent by the Ministries to develop a consultation plan with post-secondary institutions to seek input regarding planned changes to curriculum at the grade 10-12 levels and graduation requirements. Members discussed what kind of detailed information is needed by those in the post-secondary system to assess the impact of changes and potential approaches to engaging with institutions directly.

It was noted that the launch date of curriculum changes for grades 10-12 had been extended by 18 months, but there remains a certain level of urgency for post-secondary institutions to address and prepare for changes that may impact their admissions considerations.

Members noted once again the importance of seeking post-secondary expertise to inform changes in practice and identify potential implications, such as repercussions for students looking to move from BC to another province.

Rob Fleming noted the need for the Ministries to continue working with groups like SAAF and the institutions directly through the offices of VP's Academic/Provosts and Registrars

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## 5. ADMISSIONS

### 5.1 Admissions Committee (Next Meeting: April 21, 2017)

There were no updates for this item as the committee has not met since the December 2016 meeting of Council.

### 5.2 Admissions Projects

#### 5.2.1 Gender Nomenclature

Robert Adamoski reported that this project is moving into its next phase which will focus on an online survey. It is hoped that this approach will encourage greater number of participants to respond. The survey has been approved by the Research Ethics Boards and will be launched with UBC/UBCO, JIBC and SFU.

#### 5.2.2 CDW Transfer Credit Data

Anna Tikina spoke about recent advances regarding CDW transfer credit data collection, noting an improvement in the quality of the data. Now that approval has been received to share the data with articulation committees at the institution level, we should be able to identify which pathways are being used. The data also allows to look into types of courses taken and credits moving from private and out-of-province institutions.

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## 6. RESEARCH

### 6.1. Research Committee (Next Meeting: April 7, 2017)

The last meeting of the Research Committee focused mainly on the projects below, and on early planning for projects for next year.

### 6.2. Research Projects

*6.2.1 Interprovincial Transfer:* Robert reported that the project has been revised as ACAT is not currently able to participate as planned. The study will examine incoming credits from all Canadian

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provinces using the CDW data described above. Research universities who do not contribute to the CDW will be invited to participate by providing their own institutional data.

### 6.2.2 Call for Proposals: Contemporary Issues in Student Mobility: Procedure Document

Robert Adamoski produced a proposed procedure document for review by Council members. It was designed to set out procedures for the treatment of research reports prepared by contractors, on an external basis.

- **MOTION:** To approve the proposed procedures set out in the document, *Publication of Funded Research: Contemporary Issues in Student Mobility*.

MOVED  
- by C. Ovenall  
SECONDED  
- by D. Fernandez  
**CARRIED.**

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## 7. TRANSFER & ARTICULATION

### 7.1 Transfer & Articulation Committee (TAC)

#### 7.1.1 Transfer & Articulation Committee (Last Meeting: January 27, 2017)

John FitzGibbon addressed key points arising from the meeting in the items below. John also noted these membership changes: Eric Davis will be the new Chair as of fall 2017, and Elizabeth McCausland is also joining the committee.

#### 7.1.2 Yorkville University Application for BCTS Membership

John noted the application of Yorkville University for membership of the BC Transfer System, based on the terms of BCCAT's policy regarding private institutions. John referred members to a list of questions raised by the committee which have been forwarded to the institution. When a response is received, it will go back to the TAC for review and consideration.

#### 7.1.3 TAC Project Planning for 2017-2018

The committee is in the process of planning projects for 2017/18. Potential projects include: Open Educational Resources (OERs), student movement related to Flexible Pre-Majors, First and second-year pre-requisites, and the impact of growth of international students.

### 7.2 Articulation Committees

Ruth reported that preparations for the 2017 'articulation season' are well underway. Staff members plan to attend as many as possible of the committee meetings scheduled over the coming months. Committee resources have been sent out and posted to the website in support of meeting planning and preparation.

Willa Bao provided a brief demo on attendance at articulation committees by institution, which might answer questions regarding committee attendance. As such, it can be useful for deans for planning purposes.

Ruth noted that the date has been set for the 2017 Joint Annual Meeting: Friday, November 17, 2017. For further information, see <http://www.bccat.ca/articulation/jam>

### 7.3 Transfer Innovation (TI) Projects

John referred members to the updated summary of TI projects completed to date, including those in process.

### 7.4 TAC Projects

John provided a brief update on current TAC projects including Field School Coordination and Interdisciplinary Course and Program Transfer. John also noted that the report on Experiential Education is due for publication shortly.

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## 8. TECHNOLOGIES

### 8.1 Education Planner BC (EPBC)

Kathy Denton gave an overview of recent developments regarding EPBC, noting that the approach of starting with good consultation and staged changes while maintaining ownership of the system appears to be working well. Mike Winsemann

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spoke briefly about operational developments, noting current work on the document uploading system and enabling program-specific questions and multiple applications. The goal is to maximize flexibility for users. Meanwhile, the front end is also undergoing redesign. The development of the transcript exchange is being undertaken in parallel, which will allow all public post-secondary institutions to send and receive XML transcripts. EPBC is also working with the Ministry of Education to facilitate the electronic transfer of high school transcripts.

## 8.2 Transfer Credit System (TCS) Developments

Mike Winsemann provided a brief demo of the newly designed TCS which is in development. The new system is expected to be ready for launching by late spring or early summer 2017.

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## 9. WEBSITES AND COMMUNICATIONS

### 9.1 Transit Ad Campaigns (EPBC and BCTG)

Val Yorkston updated members on a change in plans regarding the EPBC and BCTG transit ad campaigns. At the request of the Ministry, these ads will be withdrawn during the “black-out” period leading up to the provincial election in May. After the election, the ads will be re-posted and the campaign period will be extended accordingly.

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## 10. INTER-PROVINCIAL ISSUES & DEVELOPMENTS – R. Fleming

### 10.1 Pan-Canadian Consortium on Admissions & Transfer (PCCAT)

Rob Fleming reported that the PCCAT board continue to address strategic planning, particularly regarding scope of research, policy and connectivity with provinces. Meanwhile, preparations for the 2017 conference are underway (June 8-9, 2017; Toronto, Ontario). This year’s conference will be hosted by Seneca College/OISE. See [www.pccatweb.org](http://www.pccatweb.org) as details unfold.

### 10.2 CATNB NBPLAR Symposium (Oct. 26-27. 2016; Fredericton, NB)

Rob Fleming provided members with the presentation he gave at this event. See <http://catnb.ca/symposium/>

### 10.3 Conference Board of Canada: 4th Skills and Post-Secondary Education Summit 2016 (Nov. 30 – Dec. 1, 2016; Toronto, ON)

<http://www.conferenceboard.ca/conf/education/default.aspx>

Rob Fleming had been invited to this event to present on the issue of barriers and opportunities to student mobility in Canada. He provided a copy of his presentation for information.

### 10.4 MOU of Canadian “CATs” – Update

The current inter-provincial MOU has been expanded to include the “CATs” from seven provinces: BC, Alberta, Manitoba, Saskatchewan, Ontario, New Brunswick, and Nova Scotia. These provincial “CATs” will be meeting on an annual basis. A press release regarding the signing of the MOU is expected to be issued during the 2017 PCCAT Conference in June.

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## 11. OTHER ITEMS OF INTEREST - The following articles were presented for information only.

- **International students’ concept of “home” shapes post-graduation plans**  
<http://news.ubc.ca/2017/02/16/international-students-concept-of-home-shapes-post-graduation-plans/?>
  - **First Nations Language Degree Under Development** <http://www.bccolleges.ca/outreach/itn/2017/02/13961?>
  - **Camosun signs pathways agreements with top global English language providers**  
<http://camosun.ca/news/press-releases/2017/pathway-agreements.html?>
  - **Could US uncertainty mean more foreign-student cash for Canada?**  
<http://www.cbc.ca/news/canada/windsor/canada-foreign-student-cash-us-uncertainty-1.3964602?cmp=rss&>
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- **High school for international students at UNBC a possibility**  
<http://www.princegeorgecitizen.com/news/local-news/high-school-for-international-students-at-unbc-a-possibility-1.9710976?>
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- **Four Megatrends in International Higher Education: Massification**  
<http://higheredstrategy.com/four-megatrends-in-international-higher-education-massification/>
  - **Truth and Reconciliation** <http://higheredstrategy.com/truth-and-reconciliation-2/>
  - **One credential, one career? Think again.**  
<https://forum.academica.ca/forum/one-credential-one-career-think-again?>
  - **UBC's Santa Ono to head innovation network**  
<http://www.theprovince.com/news/local+news/santa+head+innovation+network/12768217/story.html?>
  - **Brock first Canadian university to have experiential education definitions adopted by its senate**  
<https://brocku.ca/brock-news/2017/01/brock-first-university-in-canada-to-have-experiential-education-definitions-adopted-by-senate/?>
  - **Coming in 2017**  
<https://www.insidehighered.com/views/2017/01/13/upcoming-trends-2017-colleges-should-prepare-essay#.WHkPaORvTjA.mailto>
  - **Reimagining the college transcript**  
<https://www.insidehighered.com/blogs/higher-ed-gamma/reimagining-college-transcript#.WHkMv4W7HIY.mailto>
  - **Students with university degrees who seek skills for jobs turn to colleges**  
<https://www.thestar.com/yourtoronto/education/2016/12/22/students-with-university-degrees-who-seek-skills-for-jobs-turn-to-colleges.html?>
  - **Opinion: International education can be a principled win-win situation**  
<http://vancouversun.com/opinion/opinion-international-education-can-be-a-win-win>
  - **Preparing graduates for future knowledge practices**  
<https://www.insidehighered.com/blogs/higher-ed-gamma/preparing-graduates-future-knowledge-practices-1?>
  - **From high school to graduation and beyond: Pathways of young immigrants in a Toronto college**  
<http://www.senecacollege.ca/mobilityresearch/reports.html?>
  - **DND to dispose of Royal Roads property; First Nations could benefit.**  
<http://www.timescolonist.com/news/local/dnd-to-dispose-of-royal-roads-property-first-nations-could-benefit-1.6126990?>
  - **Students with university degrees who seek skills for jobs turn to colleges**  
<https://www.thestar.com/yourtoronto/education/2016/12/22/students-with-university-degrees-who-seek-skills-for-jobs-turn-to-colleges.html?>
  - **College in Canada? After Trump's win, more in US consider it**  
[http://bigstory.ap.org/article/db827b0d7ea247788199032cebe18e23/college-canada-after-trumps-win-more-us-consider-it?utm\\_source=Academica+Top+Ten&utm\\_campaign=04cd7d939f-EMAIL\\_CAMPAIGN\\_2017\\_01\\_03&utm\\_medium=email&utm\\_term=0\\_b4928536cf-04cd7d939f-47782189](http://bigstory.ap.org/article/db827b0d7ea247788199032cebe18e23/college-canada-after-trumps-win-more-us-consider-it?utm_source=Academica+Top+Ten&utm_campaign=04cd7d939f-EMAIL_CAMPAIGN_2017_01_03&utm_medium=email&utm_term=0_b4928536cf-04cd7d939f-47782189)
  - **Lecturing likely not effective developing problem-solving skills in students**  
<https://news.ok.ubc.ca/2016/12/14/lecturing-likely-not-effective-for-developing-problem-solving-skills-in-students/>
  - **Skilled labour shortage could cost BC billions, report says**  
<http://www.cbc.ca/news/canada/british-columbia/skilled-labour-shortage-could-cost-b-c-billions-report-says-1.3895799?cmp=rss&>
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- **More on International Fees in Canadian Universities**  
<http://higheredstrategy.com/more-on-international-fees-in-canadian-universities/>
  - **How to win the global war for university talent**  
<http://www.univcan.ca/media-room/media-releases/win-global-war-university-talent/>
  - **University of Alberta open to more international students following Trump, Brexit**  
<http://www.edmontonsun.com/2016/12/04/university-of-alberta-open-to-more-international-students-following-trump-brexit?>
  - **CNC program helping at-risk students**  
<http://www.princegeorgecitizen.com/news/local-news/cnc-program-helping-at-risk-students-1.3508940?>
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## **12. ANY OTHER BUSINESS** - There were no other items of business.

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## **13. ADJOURNMENT & NEXT MEETINGS**

- **Thursday, June 1 (pm) AND Friday, June 2 (am)** – *BCIT Vancouver*
  - **Friday, October 6, 2017** – *BCIT Downtown Campus, Vancouver, BC*
  - **Friday, December 1, 2017** - *location TBD*
  - **Friday, March 2, 2018** – *location TBD*
  - **Thursday, May 31 (pm) and Friday, June 1 (am), 2018**  
– *BCIT Downtown Campus, Vancouver, BC*
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