

ABE-EDCP Provincial Articulation Working Committee

February 7th and 8th, 2013

Thursday, February 7th, 2013 9:30 a.m. to 3:30 p.m.

Location: BCCAT Boardroom, Vancouver BC

Present: Mary Shier COTR Donna Lowndes DC (Chair)
Diane Swartz VCC Pam Johnson Camosun
Deb Scheidel Selkirk College

Regrets: Deb Vollbrecht CU Val Keeler NLC
John Pateman NEC John Chenoweth NVIT
No representative NIC Sandi Lavallie NWCC
Ruth Chambers OUC Jan Oosterhof-Contant UFV
Lynn Redford VIU

Recorder: Donna Lowndes

Welcome to returning and new members

Approval of Agenda: *Mary moved; Pam seconded; carried*

Approval of 2012 Minutes: *Deb moved, Diane seconded; carried*

ASE Steering Report 9:45 a.m.- Allison Adler

Allison updated the committee on ABE in the province regarding outcomes on some institutions restructuring ABE 400 level courses for 100 level fee paying, no longer having representation at the Deans and Directors Meeting, and encouraging committee participation on Moodle. Allison asked the committee to consider meeting in either the Spring or Fall to facilitate cost effectiveness for both committee members and Co-Chairs.

Chair Report - Donna Lowndes

Donna reported briefly on the JAM, Committee minute recognition from BCCAT, changes in membership, welcomed new members and recognized Cheryl Porter's contributions as a new representative will be named later in the year. No further updates were noted.

Committee Member Reports

Only six reports were submitted to the committee due to limited attendance and changes to institution members. A range of activities are taking place including articulation of EDSS course at Selkirk College, college wide cuts losing 2 fulltime positions at Camosun in the School of Access, modularization of courses at VCC, and remaining at status quo. The biggest changes have been to the student demographics with an increase in students connected to Students with a Disability Services and changes to ABESAP funding which have impacted access to funding. Douglas reported waitlists despite the changes to funding.

Christi Garneau, Articulation Coordinator BCCAT

Christi attended 54 of the 67 Articulation meetings this year and shared information on the Joint Annual Meeting regarding the Enabling Initiative. It is anticipated that all participating institutions are expected to have agreements in place by 2014. The Joint Annual Meeting will be held at a new venue next year and BCCAT will offer articulation information and materials online. BCCAT now has a Blog. The Survey of Movers demonstrated stakeholder satisfaction with clearly defined pathways.

Ed Planner has a new face, is more interactive and has direct links to institutions. Christi provided a demonstration, handed out book marks and pamphlets.

Next meeting: Based on discussions it was determined that due to cost of travel and lodging in the lower mainland as well as no committee member requiring their attendance on subsequent committees, it was decided to hold the meeting during the same period and location as this year. **ACTION:** The chair will email all committee members to determine a change of date if necessary. Currently our next meeting is set for **Thursday February 6th 9:30 - 3:30 and Friday February 7th from 10:00 to 3:30 at the downtown BCCAT boardroom.**

Articulation of Course Submissions: EDSS 60 -Selkirk College

Motion to accept EDSS 60 at the Provincial level.

Mary Shier accepted, seconded Pam, All in favour - Carried.

Recommendation: to add EDSS 60 to EDCP Grid at the Provincial level for Selkirk College.

During the articulation of EDSS 60 it was noticed that the newly updated ABE Articulation Handbook had some missing information for EDCP and required updating in other areas.

On **page 3** of the Table of Contents the heading, Career and Education Planning has a (CP) beside it. This needs to be removed as EDCP now has two streams; CP and SS. The two streams should be represented under the heading as in other Courses with page references.

Recommendation: To correct the Table of Contents heading to reflect the two streams under Education and Career Planning.

Motion to remove (CP) from the heading Education and Career Planning at the bottom of **p 3** of the Table of Contents and to add the two titles Career Planning (CP) and Student Success (SS) with corresponding page numbers to reflect the two streams offered.

Mary accepted; Diane seconded; carried

Recommendation: On **page 52**, the heading, Career and Education Planning has a (CP) beside it. That the (CP) be removed.

Motion: To remove (CP) from the Heading Career And Education Planning on page 52.

Pam accepted; Mary seconded; carried

Recommendation: That a new statement be added for clarification below the Heading.

Motion: To insert the statement, " **Education and Career Planning includes two independent streams, Career Planning and Student Success**" below the main heading Education and Career Planning. *Deb accepted; Mary seconded; carried*

Motion: to insert the title: Career Planning (CP) above the Goal Statement

Donna accepted; Mary seconded; carried

Recommendation: Change the Goal Statement for Career Planning to read: **The goal of Career Planning is to enhance the life and employment readiness skills of adult learners. Students will be prepared to pursue occupational and educational goals in a changing and diverse world.**

Motion: To change and accept the new goal statement. *Pam accepted; Deb seconded; carried*

Nomination of Co-Chair: Donna nominated Mary Shier as Co-Chair. Deb accepted; Diane Seconded. Mary accepted the position of Co-Chair. Motion carried unanimously.

Page 54 of the ABE Articulation Handbook has an omission of information. Career Management should not be a bullet on its own. It is number 9 of the Optional Skills listed in the previous Handbook.

Recommendation: To re-insert Optional Skill number 9 Career Management on page 54 of the ABE Articulation Handbook 2012 as follows:

9. Career Management

Students will:

- examine labour/union negotiation and human rights
- review Labour Standards Act
- investigate entrepreneurial options
- develop strategies preparing for career transition
- identify rights and responsibilities for employees and employers
- develop strategies and attitudes to maintain employment
- identify workplace ethics

Motion to accept: *Donna accepted; Mary seconded; carried*

Camosun Course Submission on BEST 041, 042, 043, 044, and 045 to be articulated at the Intermediate level required additional information and so was deferred to March 6th.

All five courses were compared to the CP learning outcomes and the committee decided that BEST 041, 042, 043, 044 & 045 be articulated at the Intermediate level and placed on the grid with a recommendation that an additional learning outcome reflecting diversity, bias, and prejudice in interpersonal skills be included.

Motion: To accept BEST 041, 042, 043, 044 and 045 to be accepted together at the Intermediate level

Donna accepted; Mary seconded; carried

Recommendation: to add BEST 041, 042, 043, 044 & 045 (CP) on the EDCP Grid at the intermediate level

Mary accepted; Deb seconded; carried

Meeting adjourned

Motions

1. Approval of Agenda: *Mary moved; Pam seconded; carried*
2. Approval of 2012 Minutes: *Deb moved, Diane seconded; carried*
3. **Motion to accept:** EDSS 60 at the Provincial level (Selkirk College)
Mary Shier accepted, seconded Pam, All in favour - Carried.
4. **Motion:** To remove BEST 040 at the Intermediate Level. Donna accepted; Mary seconded; carried.

5. **Motion:** To accept BEST 041, 042, 043, 044 and 045 to be accepted together at the Intermediate level. *Donna accepted; Mary seconded; carried*
6. **Motion** to remove (CP) from the heading Education and Career Planning at the bottom of **p. 3** of the Table of Contents and to add the two titles Career Planning (CP) and Student Success (SS) with corresponding page numbers to reflect the two streams offered. *Mary accepted; Diane seconded; carried*
7. **Motion:** To remove (CP) from the Heading Career And Education Planning on page 52. *Pam accepted; Mary seconded; carried*
8. **Motion:** To insert the statement, "**Education and Career Planning includes two independent streams, Career Planning and Student Success**" below the main heading Education and Career Planning. *Deb accepted; Mary seconded; carried*
9. **Motion:** to insert the title: Career Planning (CP) above the Goal Statement *Donna accepted; Mary seconded; carried*
10. **Motion:** To change and accept the new goal statement. *Pam accepted; Deb seconded; carried*
11. **Motion:** To re-insert Optional Skill number 9 Career Management on page 54 of the ABE Articulation Handbook 2012 *Donna accepted; Mary seconded; carried*
12. **Motion:** To accept Mary Shier as Co-Chair of the ASE EDCP Articulation working committee.

Recommendations

1. **Recommendation:** to add EDSS 60 to EDCP Grid at the Provincial level for Selkirk College.
2. **Recommendation:** to add BEST 041, 042, 043, 044 & 045 (CP) on the EDCP Grid at the intermediate level for Camosun College. *Mary accepted; Deb seconded; carried*
3. **Recommendation:** To correct the **Table of Contents** heading to reflect the two streams under Education and Career Planning.
4. **Recommendation:** On **page 52**, the heading Career and Education Planning has a (CP) beside it. That the (CP) be removed.
5. **Recommendation:** That a new statement be added for clarification below the Heading.
6. **Recommendation:** Change the Goal Statement for Career Planning to read: **The goal of Career Planning is to enhance the life and employment readiness skills of adult learners. Students will be prepared to pursue occupational and educational goals in a changing and diverse world.**
7. **Recommendation:** To re-insert Optional Skill number 9 Career Management on page 54 of the ABE Articulation Handbook 2012 as follows:
 9. Career Management
 Students will:
 - examine labour/union negotiation and human rights
 - review Labour Standards Act
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 - develop strategies preparing for career transition
 - identify rights and responsibilities for employees and employers
 - develop strategies and attitudes to maintain employment
 - identify workplace ethics

Next Meeting: Thursday February 6th 9:30 - 3:30 and Friday February 7th from 10:00 to 3:30 BC Council on Admissions & Transfer 709 – 555 Seymour Street Vancouver, BC Canada