

Dental Educators of BC Articulation Committee

CDA Sub-Committee

October 28, 29, 2010

BCIT Downtown Campus

555 Seymour Street, Vancouver, BC

Chair: Catherine Baranow Okanagan College
Recorder: Georgina Jones College of New Caledonia

Agenda

Name	College	
Catherine Baranow	Okanagan College	present
Linda Olm	College of the Rockies	present
Rosie Friesen	University of the Fraser Valley	present
Marianne Roden	Vancouver Island University	present
Debbie McCloy	Douglas College	present
Michele Rosko	Vancouver Community College	present
Janet Reagan	Camosun College	present
Georgina Jones	College of New Caledonia	present

Meeting commenced at 8:30 a.m.

Guest speakers (see 2.a)

Welcome from the Chair @ 9:29

- 1. Approval of past minutes-** UFV, CNC, VCC and VIU never received the past minutes **although they had been circulated in early 2010 by the Committee Chair.** Approval of the minutes was postponed until Friday am to give all meeting attendees a chance to review them.

2. Guest Speakers-

- a. 8:30-Sandra Harvey, CDSBC Manager of CDA Regulation and Operations
No significant changes with HPA, has been well accepted...lots of questions regarding continuous practice. 600 hours of practice currently, which is approximately 17 ½ hours of monthly work over the preceding 3 years. A proposal is that a CDA whose license has lapsed or who has not been successful with the CPE/NDAEB could be involved in guided mentorship (with the approval

of CDSBC) in a private practice. After 10 years of non practice an applicant for re certification will be asked to retake a DA program. Foreign trained DA's must go through the NDAEB process. (This info is available on the CDSBC website under Q & A)

****Ms. Harvey suggests if there are better alternatives to guided mentorship the colleges should make these suggestions to CDSBC.**

Ms. Harvey also reminded the programs that she would be happy to do visitations, and that a conference call presentation had worked quite well for COTR with an instructor present to mediate the communications.

Infection control update: The Joint Working Group continues on with this project with the anticipation that the final draft should be available within about 2 months. BC will not be adopting AB's infection control program. Instead, we will be using our own provincial guidelines. At this time any discussions regarding BC adopting the AB guidelines is purely conjecture.

Sandra assured us that the BC guidelines would be workable and useable.

Discussion around the need for a dentist or dental hygienist to be rechecking an already prescribed FS or polish on a patient... Ms. Harvey noted that this suggestion came from previous Articulation meetings and CDSBC adopted it as a policy. If current members feel that it needs to be changed to please address it in writing.

- b. Tanya Battaglia, CDABC Managing Director-Introductions were done Ms. Battaglia highlighted points in her report... Membership numbers are stabilizing and student conversions (from student to practitioner) have gone up.

CE programming is working very well. Plans are underway to conduct a Nutrition Seminar. The CDABC will be working with a nutritionist and possibly a CDA to develop this.

Employment survey will be sent out within the next two weeks.

School visits will resume if no Director in the area.

The relationship with CDSBC has stabilized and is moving forward.

- 3. Review agenda-additions, (Ms. Rosko) Oral health care secretariat.
Approved by Ms. Friesen seconded by Ms. Reagan

- 4. Old business-
Reports on action items from November 2009 minutes were given.
Will ask Rali McIvor if SLP needed for further Articulation meetings
Practicum Supervision-Letter from Articulation regarding CE for practicum offices is still being worked on (Ms. McCloy)

ACTION: Ms. McCloy will circulate once letter is finalized.

Rad dosimeters-Committee discussed the useage of dosimeters and noted at this time they are not a requirement. Discussion occurred regarding the fact that not all institutions require students to wear them.

Sterilization Guideline Update for AB – they are in the process of adopting them, with implementation in place by 2012. To date they have only been released to the dentist members. The College of Alberta Dental Assistants has assured the committee that they will be advised once the document is available for wider circulation, and provided us with this document.

Radiography-Ms. Baranow still waiting for Dan Hansen to respond regarding documentation of replacement expectations (tube head, panel, lead aprons). She discussed her findings regarding lead aprons, (aprons do not need to be replaced unless compromised) -she will share this information.

ACTION: Ms. Baranow will circulate this information once it is produced.

Health histories for students-Ms. McCloy gave follow up –some do not need to disclose all personal information, other schools require it to be on the health history form.

Daily Performance Forms, cloth sterilization bags and demo cards (Ms. Jones)-was to circulate to all members.

ACTION: Ms. Jones will circulate the above information/suppliers via email.

Smoking cessation- video with Troy Aiken/and others-Ms. McCloy could not find the video but will continue searching.

ACTION: Ms. McCloy will send to committee members once found.

Comparables in CDA programs-Janet Reagan to update with a new list, template will be circulated during our Round Table

Action Items brought forward:

CDA Programs in BC Comparables-passing around

CDA Programs contact information-updated

Terms of reference-for the BCCAT, all have reviewed

Letter from Commission on Dental Accreditation-one response to Ms. Baranow letting her know the letter is on their next meeting agenda September 2010.

ACTION-New chair to follow up with letter regarding calibration and transparency to Accreditation.

Materials Survey-Ms. Olm circulated the survey at the meeting for errors/omissions. The document will be revised and re-circulated to the committee.

Lunch Break 12:05

Meeting resumed at 12:20-introductions to Guest Speakers: Rali Mclvor-Articulation Coordinator, BCCAT and John Fitzgibbon, new Associate Director BCCAT

New resource book for members, in particular new members-about general principles of articulating, may be available by end November.

New members-Art Institute of Vancouver and Fraser International College

Discussed representation at meetings - private colleges in particular. It is up to the private colleges to let the committees know if they wish to be included.

Website has been updated

Joint Articulation Meeting, November 5, 2010 at the River Rock Casino - Ms. Baranow cannot make it-could someone else go-Ms. Rosko will let Ms. Mclvor know if she can attend instead

The Chair enquired about the necessity of a SLP - BCCAT has heard nothing negative about not having one attend. To date the committee members report to their respective Deans who in turn will take important info/questions to their meetings.

5. New Business

- 5.1 **Student membership**-CDABC (Ms. McCloy)-discussed whether college faculty mandate membership in the CDABC. Members all encourage but not mandate student membership. One college builds the fee into their admissions.
- 5.2 **Manikin instruments**-discussion ensued regarding sterilization of.
- 5.3 **Protocol for impression taking**-discussed protocol for impression materials and impression taking (upright, laying down). Teaching placement of final impression materials.
- 5.4 **Barriers**-students are taught the knowledge of what to barrier or not. New infection control guidelines will be followed when they are distributed
- 5.5 **Patient Clinic Charts** (Ms. Baranow)-discussed patient charts, they are still kept for 30 years. Some have been guided not to keep the student chart after the student has graduated. Some colleges are scanning the charts to reduce the amount of paper needed to be kept.
- 5.6 **Community Day** (Ms. Baranow)-BCDA is limiting longer activities for 2011 and will continue to distribute donated supplies. They will promote volunteer activities to the members and list community clinic dates but will not be coordinating any screening or urgent care clinics. 2 colleges may be hosting for 2011.
- 5.7 **Practicum hours** (Ms. Baranow)-discussed hours/day for the 6 week practicum.
- 5.8 **Clinical/clerical support** (Ms. Olm)-discussed differences in each college.
- 5.9 Infection control changes in Alberta (Ms. Olm)-previously discussed.

- 5.10 **Blended online course delivery** (Ms Reagan)-discussed possibilities of a hybrid model-practice management component and perhaps WHMIS.
- 5.11 **Research related to clinical protocols** (Ms. Reagan)-Camosun College may have a faculty member visit other colleges to discuss/observe clinical procedures and policies.

All colleges conduct patient clinic days in May. CNC students see 4 patients at the end of March and VCC also see patients in July. Consensus is that visiting each other's institutions may be something we could all look at doing in the future.

- 5.12 **Oral Health Care Secretariat**-Dr. Ed O'Brian is developing an initiative that he will be circulating to the stakeholders. It is hopeful that suggestions may include module/guidelines for CDA's.
- 5.13 **Guided mentorship** (Ms. Jones)-discussion ensued around this. VCC already has a refresher course(currently the only in the province) and most colleges refer to them. Cost is generally \$413 for clinical, per day and CDSBC suggests what the candidate requires. This is generally offered up to 4 times a year.
- 5.14 **Rotation of the chair position**-Catherine will be stepping down and it will be VCC (Michele Rosko) next-2011. Position is a two year cycle and 2013=COTR, Camosun, CNC, UFV, Douglas, VIU, OC.

Meeting adjourned at 4:30

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8:55 start

Reviewed minutes of 2009:

Some typos noted:

Page 1-Fraser Valley

Michele

Fiola

Discussion around whether or not a CDA can retake a radiograph if it is not diagnostic and if the dentist is not in the office, members at the table may have interpreted the answer differently.

ACTION: Ms. Rosko to draft a letter and circulate prior to contacting CDSBC for clarification.

ACTION from 2009-Ms. Olm will not be attending for COTR in the future, Dauneen LeRose will be attending.

Minutes approved-Michele Rosko, seconded by Janet Reagan.

6. Round Table Discussions

- 6.1 **Calibration exercise**-radiographs-Michele led the group through this exercise and criteria that NDAEB uses. A great experience for all.
- 6.2 **Client Care Forms**-discussed barriers/over gloving, sequencing of forms, health history(when do you redo). Discussed CAMBRA, nutritional counseling, some forms (similar) are being utilized by all, others not. Most are doing lymph node and muscle as an extra oral observation only (no palpation)
- 6.3 **Lab procedures** creating custom trays, whitening trays, trimming casts etc. VCC had a question from their PAC's wondering if they were teaching whitening trays, custom trays, etc. All teaching to working model trim but question whether ortho trim is done. Two colleges are not doing ortho trim.
- 6.4 **PFS reduction**-Janet asked if all colleges were teaching this skill now on patient and or/manikin. If it is being taught, students should be able to reduce on their own. Some are using stones, round (number 4) burs, brownie or greenie points.
- 6.5 **HPA**-How is it working for each institution-clarification as to whether or not a DDS or hygienist needs to be on the floor during patient clinics? As it stands a dentist or hygienist needs to recheck the patient prior to polishing or FS.

Designations of dental assistants (categories of) seems to still be frustrating and difficult. So many different pathways in dental assisting this is not common among other professions.

Lunch Break 12:00-1:00

- 6.6 **Radiography**-Ms. Reagan asked for updates on any radiography refresher courses-VCC offers a CDSBC radiography certificate and VFC offers if a demand is present.
- 6.7 **Prosthodontic module**-UFV and Okanagan are the only colleges currently running a module as others are not finding a demand. Colleges are awaiting the revised program from CDSBC.
- 6.8 **Teleconference**-response to proposed changes to Accreditation requirements (Ms. Baranow).

Pre-clinic/clinic manual-no definition as to what is a pre clinical manual? There is still confusion with committee members as to definition of pre clinical.

Pre-clinical specialty experiences-consensus is confusing wording around sufficient, minimum vs. maximum.

ACTION: Ms. Rosko will inform us if any further information is forthcoming once the 'draft' is approved or changed.

Discussed the accreditation process and issues surrounding the draft document.

Patient recruitment for clinics is still an area of difficulty for the students.

6.9 **Hiring practices**-Okanagan College-job descriptions were discussed, degree required or not (refer to the accreditation document for program heads etc).

6.10 **Ortho module**-only offered at Okanagan and UBC.

6.11 **Fluoride vs varnish in patient clinics**-are institutions applying varnish in lieu of traditional fluoride tray systems. Most are using both, when a varnish-prefer single dose systems.

7. **Reports**-key points were highlighted by all.

8. **Mini shop and share**-see above, all present felt the calibration exercise was the shop and share, thanks to Michele Rosko.

For next meeting we will include another calibration exercise, Michele will provide us with one.

9. **Other**-Reminder ***Michele Rosko, Vancouver Community College will be 2011 Chair*** of Articulation. Nothing else added, participants felt all was covered.

Next meeting: September 15/16, 2011

Meeting adjourned at 4:08