

BC Agriculture/Horticulture Articulation Committee

MINUTES

British Columbia Council on Admissions and Transfers (BCCAT)

Kwantlen Polytechnic University
20901 Langley Bypass, Langley BC.

Friday, May 25, 2018

Present:

Committee Member Name	Institution Name	Email/contact
Toronitz, Dale	Camosun College	toronitz@camosun.bc.ca
Biggs, Laura	Horticulture Center of the Pacific (HCP)	college@hcp.ca
Cunnin, Betty, Chair	Kwantlen Polytechnic University (KPU)	betty.cunnin@kpu.ca
Flynn, Karen	School District #41 (Burnaby)	karen.flynn@sd41.bc.ca
Phillips, Ernest	Thompson Rivers University (TRU)	ephillips@tru.ca
Arnold, Rolf	University of the Fraser Valley (UFV - SLP)	rolf.arnold@ufv.ca
Prasad, Renee	University of the Fraser Valley	renee.prasad@ufv.ca
Gemella, Jessica	Vancouver Island University (VIU)	jessica.gemella@viu.ca
Jones, Kevin	Vancouver Island University (VIU)	kevin.jones@viu.ca

Guest Name	Institution/Agency	Email/contact
Hardy, Bill	HortEducation BC (HEBC)	bhardy@horteducationbc.com
Lindholm, Lindsay	HortEducation BC (HEBC)	lindsay@horteducation.ca
Rogan, Colleen	Industry Training Authority	crogan@itabc.ca
Weber, Vern	Industry Training Authority	vweber@itabc.ca
Jones, Gary	Kwantlen Polytechnic University (KPU)	gary.jones@kpu.ca
Matson, Janis	Kwantlen Polytechnic University (KPU)	janis.matson@kpu.ca
Dale, Catherine	School District #41 (Burnaby)	catherine.dale@sd41.bc.ca
Modesto, Heather	School District #41 (Burnaby)	heather.modesto@sd41.bc.ca

Recorder: Kim Wdowiak – Kwantlen Polytechnic University

Chair: Betty Cunnin – Kwantlen Polytechnic University

1. Meeting Called to Order at 10:05am.
2. The Chair welcomed the attendees to the 2018 BC Agriculture/Horticulture Articulation meeting. Introductions commenced.

Regrets:

Committee Member Name	Institution Name	Email/contact
Erskine, Ruth	BCCAT	rerskine@bccat.ca
Stainby, Meg	BCCAT	mstainby@bccat.ca
Illy, Reggie	Horticulture Center of the Pacific (HCP)	collegeadmin@hcp.ca
McComber, Karen	North Island College (NIC)	karen.mccomber@nic.bc.ca
Scollon, Kevin	Thompson Rivers University (TRU)	kscollon@tru.ca

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Davis, Egan	UBC Botanical Garden	edan.davis@ubc.ca
Committee Member Name	Institution Name	Email/contact
Justice, Douglas	UBC Botanical Garden	douglas.justice@ubc.ca
Girard, Michael	Vancouver Island University (VIU)	michael.girard@viu.bc.ca

3. Approval of the Agenda

Motion: To adopt the Agenda with additional items as noted.

The Chair added under section 10, "Other business":

- a. Industry Training Authority (ITA) Accommodation form
- b. Suggestion for future meetings
- c. Date of next meeting

Moved: Betty Cunnin Seconded: Karen Flynn Carried: Unanimously

4. Approval of minutes of the Articulation Committee meeting of November 20, 2017.

Motion: to accept the Minutes as presented/with amendments as noted:

- a. HortEducationBC name spelling variations throughout minutes changed to "HortEducationBC".
- b. References to "phone in a cup" changed to "speaker phone" in Introductions and Section E.
- c. Section 4 e) - Clarification that the ITA attended the meeting "Live".
- d. Section 6 Institutional Program Updates HortEducationBC - section re-written in its entirety for accuracy and clarification of context.
- e. Page 5(d) ITA - Postponement of registration should read - Production Horticulture is being inactivated. Inactivation is for a period of 18 months, in which time the industry consult will occur.
- f. Page 8 – Ernest’s report – For line - 'Friends in a garden' started as volunteers and now want to do Master Gardner Program, a correction is required. The Master Gardner Program is active and has been for quite some time.
- g. Remove - rent space in greenhouse.

Moved: Betty Cunnin Seconded: Karen Flynn Carried: Unanimously

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5. Business arising from the Minutes

- a. Rolf Arnold, System Liaison Person (SLP), from UFV is present. First time this Articulation Committee has had a SLP for at least 5 years. Rolf is here to listen to concerns at the Deans level and bring those concerns back to the group. The group typically meets three times per year.
- b. The Chair states that a vice chair has not been elected for this committee.
- c. BCCAT Transfer and Innovations fund project application – It was determined by the Articulation Board that the timing is not right for funding and development. Lindsay shares that upon review of BCCAT Transfer and Innovations fund project funding parameters and consideration of harmonization transition forecasted timelines for foundation programs and block training programs. HortEducationBC decided to postpone seeking funding until a project proposal could include clear objectives and timelines for investigation of the transfer of the students studying in Horticulture Foundation Programs to transfer to the third year Landscape Horticulture to complete their Red Seal Landscape Horticulturist Certification. HortEducationBC will submit an application for grant funding for this project for BCCAT's December 2018 proposal application review period. Discussion ensued what the rollout and transition will look like, how to communicate the rollout and transition, and to consider all the intakes from all the different institutions.
- d. Clarification of the pass rates of the old exam (level 2). Colleen spoke about the exam stats (handout provided) and to consider the context when looking at exam stats. Colleen shares that the writes on the exams are so low that it makes it challenging to determine any do statistical significance in the analysis.
- e. Grade reporting changes – Colleen is not aware of any of these changes, other than exam accommodation for disabilities. Colleen confirms there has not been any changes in the grade reporting.
- f. A Moodle site has yet to be set up but it can be done through BCCAT. The Moodle sites purpose is to hub/consolidate all the documents/communication(s) together.

ACTION: Betty will start working on setting up the Moodle site through BCCAT in September and will send an invitation email to the committee members with the password. This will not be a public site.

- g. Lindsay advised that there has been some communication with school districts about inactivity of production. HEBC will continue to work with ITA and trades teams. A letter was sent out in early May. Communication with adult apprenticeships are ongoing. Discussion ensued.
- h. Colleen has not communicated regarding activation until it was put in action. Those high

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school students can register into the apprenticeship program until June 31, 2018.

- i. Betty has discussed transitions with the Trades Training Partnership group with KPU Trades. All school counselors have been informed of the inactivation of Production Horticulture. Communication is consistent to new YTT applicants are registering for Landscape Horticulture Apprenticeship. Youth Trades students interested in Production Horticulture can enroll in the KPU Diploma. Apprentices who complete the first two levels of Technical Training at KPU will, upon application, receive transfer credit for academic courses.
6. Harmonization Updates
- a. New Program
Vern Weber and Colleen Rogan presented on the Harmonization Update, Transition Update, Exam Development, Apprenticeship Numbers and IP (Red Seal)/SLE Statistics. Discussion ensued in regards to Harmonized pathways/aligning the apprenticeship and Red Seal programs, program start dates, submission of challenge applications (ending June 01, 2019), the importance of keeping the Education Council apprised of the changes, and implementation timelines. Also discussed were issues around a program name change (remaining as is), implementation of the Foundation course, how technical training has changed to hours instead of weeks, program outlines and GAP Training.

ACTION: Betty to communicate to UBC regarding implementation of a revised Program Outline for Landscape Horticulture and UBC Foundation Program.

ACTION: Vern Weber and Colleen Rogan to continue discussions for Foundation Program name.

ACTION: Betty to send the KPU's Dean of Trades contact information to Colleen Rogan to ensure OPSNs are forwarded to Horticulture.
 - b. Subject Level Exam Development (ITA)
Handout provided on the exam schedule. It was noted that the SLE exam (Level 1 & 2) development is currently underway, and Laura Biggs and Betty Cunnin on Articulation are on the Exam Development Team. Discussions ensued on the need for institution to request to correct exam from the ITA. Institutions ought to/do occasionally check with ITA invigilator upon arrival to ensure they have brought the right exam. The FIRST writing of the NEW SLE Level One Landscape Horticulturist Exam will not be graded by the ITA.

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For this pilot group, only in class marks will be registered. The Harmonized L1 Apprentices will write the exam and immediately following will participate in a follow up discussion on accuracy.

****ACTION: ITA will notify the Training Providers of the required time following the first SLE exam for group discussion for scheduling purposes.**

After the discussion, the ITA may reconvene a panel to revise exam questions. After the peer review, the exam will be field tested and an analysis will be done to see what questions are performing well and what are not. At that time, there may be a decision to again work with a group.

ACTION: Colleen Rogan will have Examination team at ITA follow up with Betty and SLP regarding the scheduling and terms of the PILOT exam.

c. RSOS Exam Weighting Chart

The RSOS Exam Weighting Chart, exam statistics, and the interpretation of the stats were reviewed with/by the committee. Discussion ensued.

ACTION: Exam Development – Bill Hardy will find two participants to attend the June 19 – 22nd exam development.

ACTION: Working group to rework Plant Materials list before the exams go into development – Volunteers – Jessica Gemella, Lindsay Lindholm, Dale Toronitz, and Betty Cunnin.

d. Transitions Apprenticeship Communication (ITA)

ITA is going to communicate via email to all the Horticulture apprentices. The importance of reaching out to the apprentices was noted. Betty mentioned that she is working with KPU to get that information. Lindsay stated that she can contact KPU students for the past two years.

ACTION: Betty will update the KPU website with this communication.

e. Foundation Programs (Transition updates from FPS)

The committee was asked if there were any concerns to keeping up communication. The committee confirmed that there wasn't as there isn't anyone starting Harmonized – Level 1 until January 2019.

Betty has formulated a document that has pulled all the apprenticeship courses together

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to see if it makes sense. Betty also looked at the scheduling of the courses to help work with the apprentices moving forward to coordinate their classes.

ACTION: Betty to share the document with the committee.

f. Production Horticulture (status and future developments)

Bill Hardy (HEBC) stated he thought that Production Horticulture could have been kept and that it didn't have to go in hiatus. We have the program outlines, program profiles and the learning resources. The problem was that Production Horticulture couldn't stand alone; there was not enough apprentices. Career fairs showed that if you can eat it or smoke it, there is interest. Production Horticulture will need to go back to industry. HEBC is exploring models for Production Horticulture including some of the core knowledge in the Harmonized Landscape Horticulturist (Sciences - Levels 1 and 2), and branching out similar to what was done with the Horticulture model. For example, CFQ would be the basic and then launch into cannabis or edibles etc. There has been interest from the Okanagan for tree fruits and grapes. There is an open mind to go back to drawing board with production. This fits really well with the production of edibles (farm to table). We can do the common core though they won't get the CFQ but the student could branch out. There was a suggestion given to possibly factor something into the Foundation. Discussion ensued. Additional thought was to wait until the funding is in place.

ACTION: Park this topic to the next Articulation meeting.

7. Learner Resources for Harmonized Red Seal Technical Training (HortEducation)

Bill Hardy advised that **Apprentice Manuals development** has started on a national level but currently waiting on money. HortEducation has now applied for \$300,000 **(to help with the cost for Apprentice Manuals)** but it is taking a while so reaching out to content developers for new areas. The changes for Level One are not entirely new content to the trade, so much content exists and needs to be revised or repositioned in the new levels in the Learner Resources.

HortEducation staff will do as much as possible. Following this, the manual will then be reviewed by Mark Wagner for consistent formatting, charting etc. **HortEducation also working to meet with Landscape Ontario** in developing the Apprentice Manuals.

HortEducation will work with regional committees such as this committee. Discussion ensued how each level will be organized by level, how it will follow the program and RSOS, how it will

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align with textbooks, learning resources/objectives, helpfulness of self-tests, and other helpful tools. Eventually, the goal will be for the learning resources for the Landscape Horticulturist Real Seal program will belong to CLNA and HEBC will receive a royalty.

If needed by HEBC to ensure a robust and current Learner Resource is developed, Articulation committee member are able facilitate and support the development of the Learner Resources by providing access to academic articles, current information, and periodicals (BCSLA suggested),. HEBC (Lindsay Lindholm) to request such support if needed.

ACTION: Jessica Gemella to assist Lindsay Lindholm with support of academic journals and articles.

8. Articulation Agreements BCCAT/KPU

Ruth Erskine (BCCAT) provided a list of articulation requests that have been sitting on the BCCAT website for one year.

ACTION: If your institution is listed on the document, please consider this as a reminder to submit the information requested a.s.a.p. Requests are held for one year. After that time, they must be resubmitted. Discussion ensued about the importance of articulations, block agreements, and the idea of sitting on the Foundation Program block agreements until revisions are in place.

9. Institutional Program Updates

- KPU Harmonization Transition Intake Schedule

Each organization will provide a write up on program updates

- a. Camosun/Dale Toronitz
- b. HortEducationBC (HEBC)/Bill Hardy, Lindsay Lindholm (non-voting member)
- c. Kwantlen Polytechnic University/Betty Cunnin
- d. Pacific Horticulture College/Laura Biggs
- e. Thompson Rivers University/Ernest Phillips
- f. Vancouver Island University/Jessica Gemella

10. Other Business

- a. There is a new process with ITA that accommodates students with disabilities to write exams.

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ACTION: Betty will circulate this form and the new process to other institutions.

- b. Interest at next meeting – Betty Cunnin to invite a speaker to next meeting to discuss/help the committee to look at the impact between the transitions of the K-12 curriculum (David Burns/KPU?) and changes to the curriculum. Lindsay shares that the South Fraser Trades has advised that they expect to see a decline in youths going into trades for the next few years.

ACTION: Lindsay will share updates about the decline in youth trades as information becomes available to her.

Next Meeting: Doodle poll to be sent out regarding the next meeting will be held on a Friday in November 2018 at School District #41 (Burnaby).

11. Adjournment

Thank you all for coming to the meeting.
Meeting adjourned at 3:18pm