EDUCATION AND CAREER PLANNING ARTICULATION WORKING COMMITTEE

2019 MINUTES

BRITISH COLUMBIA COUNCIL on ADMISSIONS AND TRANSFER (BCCAT)

Meeting Location: BCCAT Board Room 709 – 555 Seymour Street

Meeting Dates: 14/3/2019, 15/3/2019

Present:

Committee Member Name	Institution Name	Email/contact
Mary Shier (co-chair)	College of the Rockies	mshier@cotr.bc.ca
Diane Gilliland (co-chair)	Camosun College	gillilandd@camosun.bc.ca
Janet Sinclair	Vancouver Island University	janetsinclair@viu.ca
Andrea Kosling	Selkirk College	akosling@selkirk.ca
John Patterson	Thompson Rivers University – Open Learning	jpatterson@tru.ca
Rich DeRooy	Coast Mountain Community College	rderooy@nwcc.bc.ca
Cindy Reeves	Vancouver Community College	creeves@vcc.ca
Jan Oosterhof-Contant (Friday only)	University of the Fraser Valley	jan.oosterhofcontant@ufv.ca
Brad Littler	College of New Caledonia	littlerb1@cnc.bc.ca

Guests:

Guest Name	Institution/Agency	
Ruth Erskine	BCCAT	

Recorder: Andrea Kosling, Selkirk College
Amendments and Editing: Mary Shier, Co-chair

Thursday, March 14, 2019

1. **Meeting Called to Order at 9:31am**

2. **Introductions/welcome**

   a. Territorial acknowledgement
   b. Round table introductions
   c. New member
       i. Bradley Littler, CNC
   d. Group picture

3. **Approval of Agenda**

   Motion: to adopt Agenda with amendments   **m/s/c**

4. **Approval of Minutes of the Articulation meeting March 22 and 23, 2018**

   Motion: to accept the Minutes as presented   **m/s/c**

5. **Course Articulation**

   New Courses:

   Motion: to recommend to place VIU's STSK 068 on the grid at the provincial level (SS)
                                                                                          m/s/c

   Motion: to recommend to place VIU's STSK 038 on the grid at the intermediate level (SS)
                                                                                          m/s/c

   Motion: to recommend to place Selkirk College's WORK 60 on the grid at the provincial level (WE).   **m/c/s**

   Motion: to recommend to place Selkirk College's PORT 60 on the grid at the provincial level (PF) on the condition that it is approved by Selkirk College's EdCo.   **m/s/c**

   Motion: to recommend to place VCC's ACED 0700 on the grid at the provincial level (CP).
                                                                                          m/s/c

Motion: to recommend to place VCC's ACED 0707 and ACED 0709 and ACED 0710 and ACED 0711 combined on the grid at the provincial level (CP) with minor changes on the condition that it is approved by VCC's EdCo. **m/s/c**

- Change: Remove references to 2018/2019 Articulation Handbook on each of the individual courses. Since all four courses combined cover the learning outcomes in the *Articulation Handbook*, each individual course should not state that it covers all the learning outcomes.
- Addendum: ACED 0707, 0709, 0710, and 0711 approved by EDCO April 17, 2019

Motion: to recommend to place Coast Mountain College's PORT 050 on the grid at the provincial level (PF). **m/s/c**

Motion: to recommend to place Coast Mountain College's WORK 050 on the grid at the provincial level (WE). **m/s/c**

Motion: to recommend to place NLC's EDCP 030 on the grid at the intermediate level (CP). **m/s/c**

Renewals:

Motion: to recommend to renew NLC's Best 051 at the provincial level (CP) **m/s/c**

Motion: to recommend to renew Selkirk College's EDCP 02 at the fundamental level (CP) on the condition that it is approved by Selkirk College's EdCo. **m/s/c**
Addendum: approved by EDCO (email April 18, 2019)

Motion: to recommend to renew Selkirk College's EDCP 49 at the intermediate level (CP) on the condition that it is approved by Selkirk College's EdCo. **m/s/c**
Addendum: approved by EDCO (email April 18, 2019)

Removals:

Motion: to recommend to remove VCC's EEAW 041, EEAW051, BEST 041, BEST 051, EEAW 061, EEAW 071, BEST 061, BEST 071, EEAW 081, EEAW 091, BEST 081, BEST 091 (12 courses) **m/s/c**

Motion: to recommend to remove NLC's Best 031 (CP) and BEST 041 (CP) from the grid **m/s/c**

Renewal Intermediate:

Motion: To recommend to renew Camosun College's BEST 041 and BEST 042 and BEST 043 and BEST 044 and BEST 045 combined on the grid at the intermediate level (CP) **m/s/c**

Motion: to recommend that Steering Committee send a letter to Native Education College, North Island College, Okanagan, Okanagan Educacentre, Thompson Rivers University, and Thompson Rivers University Native Friendship Centre stating that they have one year to renew EDCP courses at the intermediate level.   **m/s/c**

6. Handbook Revisions

Motion: to recommend the following corrections to the *Articulation Handbook* for Student Success (pp.90-91)*:*

a) remove extra LOs under BC Transfer Process (p.91)

4. BC Transfer Process

Students will:
- Understand the BC transfer process.

~~Students will:~~
- ~~examine labour/union negotiation and human rights~~
- ~~review Labour Standards Act◻ investigate entrepreneurial options~~
- ~~develop strategies preparing for career transition◻ identify rights and responsibilities for employees and employers~~
- ~~develop strategies and attitudes to maintain employment~~
- ~~identify workplace ethics~~

b) remove Direction to Submitters of Courses (p.91)

~~Directions to Submitters of Courses~~

~~A generic form should be used and received by the chair of the working committee one month before the meeting. The form needs to list 1 and 2 as mandatory skills as well as five of the remaining seven for EDCP. Proposal submissions will identify how these mandatory core skills are met.~~

c) LO # 9 change learning disability coordinator to accessibility coordinator, add counsellors (p.90)

9. Support and Resources
- Familiarize themselves with student support services including financial aid officers, education advisors, ~~learning disability coordinators,~~ *accessibility coordinators, counselors,* learning specialists, employment services etc.

d) change numbering of optional learning outcomes from 1-4 to 11-14 (pp.90-91)

Optional Learning Outcomes:

1. ~~1.~~ **11.** Online Learning
2. ~~2.~~ **12.** Presentation Skills
3. ~~3.~~ **13.** Financial Aid & Funding Options
4. ~~4.~~ **14.** BC Transfer Process

m/s/c

Motion: to recommend the following additions and changes to the Education and Career Planning Transfer Guide (p.32):

Add: WE = Work Experience course

        PF = Portfolio course

Change: Students may choose up to three of the provincial level CP, SS, PF, and WE courses as electives toward an Adult Graduation Diploma.

& = a combination of courses are required for completion of the level

m/s/c

CP = Career Planning course SS = Student Success course *WE = Work Experience course* *PF = Portfolio course* ~~Students can use one or both CP and SS provincial level courses towards an Adult Graduation Diploma.~~ *Students may choose up to three of the provincial level CP, SS, PF, and WE courses as electives toward an Adult Graduation Diploma.* Refer to page 18 for BCAGD requirements.
& = ~~both courses~~ *a combination of courses* are required for completion of the level. or = only one of the courses is required for completion of the level.

7. **Adjournment**

   Motion: to adjourn at 3:02pm   **m/c**

Friday, March 15, 2019

1. **Meeting Called to Order at 9:30 am**

2. **Introductions/welcome**
    a. Jan joined
    b. Group picture
    c. Online Resources on Kwantlen Moodle site – not running

3. **Z-Cred**

   Information presented by Mary. "Zero cost credentials" means zero tuition and zero textbook cost. BC gov't very much behind open textbooks and courses to lower cost of education. Open textbooks have many advantages, especially that they are adaptable.

   BC Campus got approx. $500,000 for z-cred, especially for ABE and the Adult Graduation Diploma. Six-member steering committee tried to determine areas of most need.

   Student Success was approved for one of the electives. BC Campus researched what is already available, and there were six related open source materials. Mary put in a proposal for student success, will go through the open sources, collate materials into a new textbook, and create needed chapters to meet articulated learning outcomes.   EDCP online course marking guide is one of Mary's goals and was supported by the committee.

   Funding available for more courses. Projects are listed on the BC Campus site. Proposal deadline March 18th, 2019. If someone is working on WE, PF, social studies, and other available courses, consider putting in a proposal. Up to $10,000 per textbook.

4. **BCCAT update**

   Ruth Erskine gave an update (handout Spring Update 2019).

   Transfer Guide is slowly accumulating institution's transfer agreements with institutions outside of BC.

5. **Student Success**

   Motion: to recommend the following changes to the *Articulation Handbook* for Student Success (pp.90-91)*:*

   a) Edit document to conform with Oxford use of commas, no periods at the end of LO statements, use of e.g. – no semi-colon or colon afterward

b) Move LO #8 Research to the optional learning outcomes
c) Add group component to LO #4 Communication
   ==demonstrate the value and strengths of team and group work==
d) Amalgamate LOs #2, 3, 9 into two LOs
e) Edit all remaining LOs
f) Change LO numbering resulting from changes
g) Change numbering in Goal Statement and Generic Topic Outline

m/s/c

6. Chair's report

Feedback from Steering Committee – same LOs for different levels for CP and SS; would like to see different LOs for each level before developing Health and Wellness.   Discussion ensued.

7. Wrap up details

Committee member changes
- Janet and Jan retirement

Action items
- Grid review fundamental level via email
- Send out Student Success LOs for review

Next meeting
- March 12 & 13th tentatively
- Confirm via email once we know about super meeting

Elections
- **Motion:** Mary and Diane as co-chairs   **m/s/c**

8. Institutional reports
- Quick presentations
- Low enrolment at some institutions
- Increase in international students at some institutions
- *Experiential Education in the College Context*

9. Adjournment

Motion: to adjourn at 3:17pm   **m/c**