

BC CDA Educator's Articulation Committee Meeting

MINUTES

BRITISH COLUMBIA COUNCIL on ADMISSIONS AND TRANSFERS (BCCAT)

BlueJeans Virtual Conference

April 23 & 24, 2020

Present:

| Committee Member Name | Institution Name | Email/contact |
|-----------------------|---------------------------------|--|
| Shelley Melissa | Camosun College | MelissaS@camosun.bc.ca |
| Marla Jones | College of the Rockies | MJones@cotr.bc.ca |
| Marianne Roden | Vancouver Island University | Marianne.Roden@viu.ca |
| Karen Klenk | University of the Fraser Valley | Karen.Klenk@ufv.ca |
| Ling Lo Yan | Vancouver Community College | lloyan@vcc.ca |
| Cynthia Lewis | College of New Caledonia | lewisc@cnc.bc.ca |
| Mandy Hayre | Camosun College | Hayrem@camosun.bc.ca |
| Joanne Gibbons-Smyth | Okanagan College | jgibbons-smyth@okanagan.bc.ca |
| Guest Name | Institution/Agency | Email/contact |
| Agnes Arevalo | CDI College | Agnes.Arevalo@campus-support.ca |
| Kristine Mulligan | CDABC | kristinemulligan@gmail.com |
| Leslie Riva | CDSBC | lryva@cdsbc.org |
| Dr. Chris Hacker | CDSBC | Ncrosby@cdsbc.org |
| Ruth Erskine | BCCAT | rerskin@bccat.ca |

Welcome: Karen Klenk, University of the Fraser Valley – Chair

Recorder: Joanne Gibbons-Smyth, Okanagan College

Time Keeper: Cynthia Lewis, College of New Caledonia

1. Meeting Called to Order at 9:00am

2. Introductions/welcome

- New Members/Guests: Ling Lo Yan VCC
- No Regrets:

3. Approval of Agenda and Any Additional Items

Motion: to adopt the Agenda with additions

Moved: Mandy Hayre Seconded: Cynthia Lewis **Carried <>**

4. Approval of minutes of the Articulation Committee meeting of April 4 & 5, 2019

- Amendments (if any):

Motion: to accept the Minutes as presented/with amendments as noted:

Moved: Marianne Roden Seconded: Cynthia Lewis **Carried** <>

5. Business Arising from Previous Minutes (if any)

5.1 Update on JAM meeting in November – Karen Klenk

Karen gave an update and there was a Keynote speaker named Diane from Camosun College that provided information for Indigenization of curriculum. Excellent information was provided.

Action Item: Karen Klenk is to provide the PowerPoint slides from this session. **Action Complete**

Our Articulation group received an honorable mention for minutes from 2019.

There was a session on how to manage articulation meetings which would be beneficial for a new chair. BCCAT is looking at Moodle platform for articulation committees to use for communications. The committee would have to create the platform and update.

Discussion: Good idea to have a digital way to pass information to the next committee members. It is important to note that whoever is the chair needs to leave whatever docs we pass on in good order so that the next person is able to manage it easily. It could be used as a repository for now as we have good communication between members of the group over email.

Cyndi has access to historical docs that could be uploaded into the Moodle site.

Action Item: Cyndi Lewis will send Karen Klenk the historical documents to be arranged for the site. **BF, CL** will complete

Action Item: Karen Klenk is to connect with Ruth Erskine about the Moodle shelf and then will connect with Marianne so that we can organize it for next year. **Action Complete**

5.2 Heather Brown Comparison Grid

This went to all institutions for completion. Grid should be condensed better to allow for typing into the document. Mandy suggested that the school name be on the first column with information following horizontally. All members agree this is a beneficial tool to remain in circulation.

Action: **Karen Klenk** will work on the current grid and organize the format. **Action Complete**

6. Review of Committee Rotation

Chair: Vancouver Island University

Motion: to approve Marianne Roden for Chair for 2021 and 2022

Moved: Mandy Hayre **Seconded:** Marla Jones **Carried** <>

Recorder: Vancouver Community College

Motion: to approve Ling Lo Yan for Recorder 2021

Moved: Shelley Melissa **Seconded:** Cynthia Lewis **Carried** <>

Time Keeper: Okanagan College

Motion: to approve Joanne Gibbons-Smyth as Timekeeper 2021 (Tammie Barry)

Moved: Marianne Roden **Seconded:** Cynthia Lewis **Carried** <>

7. New Business

7.1 Rad Scanners- pros and cons to systems currently being used (Camosun)

Camosun is using scanners and noticing some issues such as size of film not going through easily. They are looking at replacing or adding in a new scanner to accommodate more than #2 receptors. Discussion: Which digital scanners are we all using. OKC- PSPIX by Aceton bridged to CADi, Other programs -Air Techniques.

Action item: Karen Klenk to adjust this section on the comparison Grid for clarity

Action Complete

7.2 Survey about film – collect a provincial perspective during student practicum (Camosun)

Can programs ask this at next Practicum to find out how many offices are using film still? Discussion: VCC only in theory, UFV teaches only in theory, COTR still teaches and uses film in clinic, OKC only in theory, CNC Only digital, others are deciding and this information would be helpful.

Action item: Marianne Roden to send to the group the question we will be asking on our survey so that all institutions have the same question. **Update:** No longer necessary

7.3 Teaching film-based rad. Still yes or are others dropping the chemical processing? (VIU)

Answered in 7.2, Refer to comparison grid.

7.4 Vaping- on HH forms and what is being taught currently (Camosun)

Mandy has been looking at the research that is currently being done and wondered if anybody else has included questions about vaping on HHx. UFV, VIU, OKC have included this already and VCC is revising their form that is shared with DH to include it.

Action item: Mandy Hayre will send CDHA Position/statement paper on vaping.

Action Complete

7.5 Community – visits vs assignments/projects (Camosun)

How do you address and spend time in community with students? How many assignments, how many visits, how many presentations etc. Camosun is looking for input.

Action item: Karen Klenk is to update comparisons grid to add this question and make enough room. **Action Complete**

Action item: Mandy Hayre is to send Karen an example of a horizontal layout.

Update: no longer needed

7.6 Rubber cup polishing/use of aluminum oxide past for composite/diamond polishing paste for porcelain? (CoTR)

Is the change to paste used in clinic or just in theory? Discussion: VIU and Camosun teach and use in clinic, Okanagan uses preppies (pumice) in clinic and diamond paste in theory, VCC and UFV teaches theory but does not use in clinic.

7.7 Institution washing machines for uniforms (CoTR)

UFV- shared – (lab coats only), OC – shared with Nursing (Lab coats only), Camosun and VIU – no laundry, VCC- students pay a fee and they send to external drycleaner.

7.8 NDAEB memo April 15, 2020 (UFV)

The letter was very directive in regards to graduation requirements prior to students writing. The external patient requirement may not be possible which is why Camosun went to simulation with case study, mannequin and peer/public member. The memo says that external clients is still a requirement. They do not designate how, how many or where these clients come from. Therefore, this requirement perhaps, could be met on Practicum. Each program needs to ensure that students have met competency. This can be done with case studies as preclinical assessments, care plans and chart completion.

Camosun- Benchmarks can be met in a virtual format then use mannequin for peer once institutions provide clinic access to the programs for the formative and summative assessments. If they cannot send to Practicum, they will assign DH program students as external clients for summative assessment.

VIU- NDAEB CPP assessment is performed on mannequins- faculty will attend Practicum if it occurs and evaluate student interaction with external clients if possible on-site visits.

VCC- shared concerns about the NDAEB and CDAC Memo. They are halted at this time until allowed to return to clinic.

OC- students/faculty went into isolation after PDC. Practicum #1 was canceled during this time. Theory courses were delivered remotely, easy transition as all courses were uploaded to Moodle 3 years ago. Term 3 theory finalized April 24th. When possible, they will do the same as VIU, Camosun for mannequin evaluation. Practicum summative assessment site visits. If necessary they will hold program finish and new program start at the same time in Sept.

CoTR -deferred students to Sept attendance and Board exam will follow graduation after Nov completion.

CNC- had a seamless transition to theory online due to having everything already on Moodle platform. Attending next week to complete mannequin evaluations. Intercession theory will be completed in May and clinical requirements will be completed on mannequin by the last week of May. Students will attend Practicum when available and evaluation checklists will accompany the skills list for evaluation.

UFV – had seamless transition to theory online having already been using Blackboard LMS in program. In process of proposing contingency plan for students to complete mannequin evaluations. Program also working on planning for patient level clinics requirements.

- 7.9 **NDAEB memo April 22 – 2020 Survey of Scheduled Changes Due to COVID19 (UFV)**
Some of the programs think the survey is to determine where the CDA programs are, to make an informed decision to postpone the June 27th written exam. NDAEB mentioned to Marianne to have students apply regardless that way they can deal directly with the applicant and they are in their count system for the next offering. **Note:** VIU and Camosun did not receive the survey. Marianne spoke with BCDA to encourage dentists to take students once back open to gain their graduation requirements.
- 7.10 **Initiating a discussion with the NDAEB and CDAC for flexibility on patient requirements and practicum for graduating this cohort (VCC)**
The recent survey may initiate that conversation.
- 7.11 **CDAC Reporting (COVID) annual program reports (OkCo)**
All programs should be keeping a running record of what is being done to provide evidence of safety and competency. How did you deliver? what changes were made? and how did you ensure competence?
- 7.12 **CDSBC- Temp License prior to NDAEB written exam (OkCo)**
Answered: you can hold a temp license for a year after graduation.
- 7.13 **Infection Control / PPE Changes resulting from COVID-19 (UFV)**
Bring forward to- CDSBC Dr. Chris Hacker.
- 7.14 **Promoting Infection Control Quality Assurance in BC (UFV)/ Will BC align with Alberta? (CoTR)**
Who will regulate the sterilization skills in the office? Who will perform the skills? What training will they have? Will there be an audit process? Peer mentoring and feedback?
Bring forward to- CDSBC Dr. Chris Hacker.
- 7.15 **Contingency plans May - June (If returning to face to face) (OkCo)**
Answered in discussions.
- 7.16 **Coping with COVID 19 and graduation plans (Camosun)**
Keeping up with office hours, weekly seminars, helping students to feel connected. Survey monkey to see how we did, what was done well, what was not, awards – some may not be given and will be left this year, those that can be given will be this year but it will be postponed to when grad happens. Important to keep up with synchronous learning to maintain support and connection.
- 7.17 **September intakes/ Orientation prior to start (OkCo)**
Are you hosting an orientation session online?
Camosun has moved all info sessions to online already. Still planning face to face in Fall, but it will be changed if necessary. Institutions will make the determination about attendance in the fall and we will adjust as needed at that time.

Action item: All chairs need to book early to be fitted for N95 masks if these are being used next year. The facility used for Camosun fit testing is filling up with orders quickly, and they suggest booking now. \$30 gets a fitting and a mask.

7.18 **Planning for alternate delivery for the Fall (VIU)**

Camosun: Front loading all theory with attendance hoped for Nov, faculty adjust delivery faster or slower as needed for each week. Look at what we normally do and ask if it can be simulated. Mandy is looking at writing protocols for dental educators for clinical attendance: Screening for Covid, numbers in clinic including patients and faculty, no centralized dispensary for PPE, students have own bin, attendance is regimented for timing, bags to put used clothing at end of day, no touching of door handles as they are propped, working on only one person in clinic each session, no others. **Note:** that students have the training required to manage infection control, stagger times of attendance with breaks to allow for disinfection and no contact between people. Do all AE at home on mannequin, then when they attend it is only evaluated.

Action item: All chairs work together to create protocols for clinical instruction. Use government protocols as starting point. Meet Friday to create an outline.

This was completed, we met as a group and planned a universal standard for all to present to our institutions.

Action Item: Karen will set up a blue jeans meeting Friday at 10:00am for this working group.

Action Complete

8. Presentation of Institutional Reports

All members will read on own and bring questions

- a. Camosun
- b. Okanagan
- c. University Fraser Valley
- d. Vancouver Island University
- e. Vancouver Community College
- f. College of the Rockies
- g. College of New Caledonia

9. BCCAT Report – see below

10. Guest Reports

CDI - Agnes Arevalo, National Administrator, Sharing/Observer 1:00 -1:30/ April 23, 2020
45-week program has moved to 55 weeks program. Implementation of a 1-week Communication, Diversity and Cultural Awareness course has been added to curriculum. Revisions to curriculum have been driven by need and because another private program has obtained the curriculum and will be delivering it. All teaching and remediation will now be during curriculum hours with 25 hours a week approved increase. Any extra remediation hours used to be outside the curriculum this will improve the program functions. Clinical hours increased with this revamp. Burnaby program may run the new revisions first. Skills remain the same according to NDAEB domains. New curriculum will be rolled out to the May class. Concentrating more on Burnaby and Surrey and outside of BC at this time for delivery of program. During COVID the program is managing clinical with smaller groups with a

Point of risk assessment screening for all clients. Agnes will join the CDSBC meeting at 2:30 and the working group on Friday at 10:00am.

CDABC – Kristine Mulligan, Co-President of Board of Directors 1:30 – 2:00/April 23, 2020

Report submitted. Additions:

Health authorities are asking for voluntary help. Dental professionals would be helpful for prescreening and infection control. This may be a proposal for practicum experience. There is a form that can be completed for local health authorities if a person is interested.

1. Membership numbers shared in the grid.
 - a. Association survival – low numbers still, finances are stabilized
 - b. Items from Kristine: Covid response and concerns
 - i. Has anyone been contacted by Health Minister's office about our response to COVID?
 - ii. Is there any appetite for writing the NDAEB online? Kristine thinks it's a great idea and if or when the committee know of this to inform her.
 - iii. Students have been contacting CDABC office to find out what they should do.
 - iv. Focusing on member services with phone calls and referrals.
 - v. Students now have membership for a full year from their date of registration. CDABC will extend the student membership indefinitely.
 1. Tokens will be increased to 12 pending board approval.
 - vi. What member services and in particular student services are needed.
 1. Mental health services available online, CDSPI available with virtual attendance and resources available.
2. Question from Karen: Marianne and Shelley on the board – where is this standing?
 - a. At next board meeting, Master list being posted, this is not as simple as one sheet or form and needs to go through board approval. Covid has changed a lot, other board members are now joining. Checking minutes to be sure that it was passed, verifying receipt of forms. CDABC meets at 7:30 pm and are willing to collaborate and have Articulation members attend meetings. Usually this happens in the evenings.
3. CDABC direction and immediate plans- no discussion.

Action Item: Shelley and Marianne at the Articulation meeting on Thursday April 23. It was disclosed that paperwork and a master list for board membership would be sent on Thursday April 30. Follow up with Kristine.

BCCAT Report – Ruth Erskine, Committee Coordinator

2:00– 2:30/April 23, 2020

Report submitted. Additions:

On the website is 'System News' to look at the 'CR' vs grade for finishing courses and how it affects articulation. High school giving CR only may be a disadvantage to some programs due to the admission requirements. What role is BCCAT taking in this? It is an Evolving situation and they are trying to provide some leadership. Whatever progress they are making will be available on the website. Suggestion that BCCAT could bring the broader picture to the discussion.

- Awards ceremony/ nomination form online deadline is August 21st, 2020.
- Flexible pre-majors for transfer credit maintained by 6 committees.
- TI Project- modern languages results were Chinese, Spanish, Italian, French and Japanese.
- Stepping out -stale gate credit Articulation has a year to be accepted.
- 46% of courses are not articulated, 23% of courses articulated – multiple year levels.

- Block transfer agreement- Observe agreements /communications amongst institutions.
- Very proud of the New International Online Transfer check for institutions such as OC, UNBC, UBC are just a few of the institutions.
- Automatic PCS Clean-up of the old articulation to make everything more accessible.
- BC transfer guide has been updated to be user friendly it looks really great. Website has been updated and the search engine is more specific and the Live calendar has launched.
- CDA articulation group will join the BCCAT Moodle site – Ruth invited us to join

Action Item: Ruth to inform Karen of her available meeting date and time for 2021 meeting Dates either April 15/16 or 22/23. **Action Complete**

CDSBC – Leslie Riva Sr. Mgr., CDA Cert. & Quality Assurance 2:30 – 4:00/April 23, 2020
- Dr. Chris Hacker, Registrar

Report submitted. Additions:

- Protection of the public no specific interest group.
- Nov 27th 2019 the college met 2 times with amalgamation specialist Legislation- (white paper).
- Amalgamation of 4 colleges – CDSBC, Denturist, Dental technicians, Dental Hygiene.
- A corporation would oversee the 6 professions: CDA, Dentists, Dental Techs, Denturists, Therapists, Hygienists. Board is on the side of moving this forward. A year away from this.
- CDSBC is considered the Trojan horse with regulatory modernization we are a leader no was those changes from the report that Health Minister wanted to accomplish some unique issues did come to light in this process.
- The Health minister did not want to leave the CDSBC and tenaciously created board changes.
- The board does not regulate it oversees and It is a broad range of members not experts yet human insights.
- CDSBC needs to present good governance providing clear decision making so that the organization being overseen improves outcomes; public protection. This was difficult to separate when the mandate of the board was not clear.
- Where we are at this time is still learning, people like Leslie and senior management have supported leadership and it is a collaborative team that understands their role. That is where regulation happens. New committee structure, new bylaw revisions. Hopefully advantages to CDAs are seen.
- Board is smaller and more professionals on it. 12 members with 6 public. First public Chair has been elected. 3 DDS, 2 CDA, 1 Dental Therapist. A dentist does not have to be the executive of the group. Everyone can vote for anyone and they should present DR. Hacker.
- Bylaw Revisions: commitment to changing what is needed. Dentists are changing and those getting involved at this time are committed to improvements.
- Bylaw revisions were stalled by the health minister to address the Cayton report at priority.
- Revisions will resume once things resume to normal and will be the first priority.
- Leslie will move items forward that may come of bay for CDA specific sections.
- CDA restricted skills- redefine the scope possibly, to add IP&C to restricted skills this requires legislative maneuvering to make it restricted.
- RAD module and non-regulated individuals with no QA in place for those individuals. Dr. Hacker mentioned once identified as a regulatory problem the gaps can close.
- CDSBC is moving completely away from collection of association fees for dentists February 2021-2022 it will be an individual's choice to join associations. Visible separation entirely.

- IPAC working group formed to address guideline amendments due to COVID-19.
- Shelly Mellissa is starting April 24th on the IPAC working group that will address any gaps and make it more prescriptive. i.e. Healthcare essential service worker- N95, enhanced PPE, risk assessments.
- CDSBC does not have a position on what the institutions can or should do. They only regulate patient practitioners.
- Dr. Hacker mentioned there is no dental representation in government at all.
- Leslie Riva mentioned that the programs could reach out to executive director Jocelyn to put a memo out to all dentists in the province to support the practicum students once returned.
- 16,000 dentists as of April 22, 2020 are to receive pandemic insurance payouts approx. 53 million dollars. That is great news.
- Dr. Hacker offered his availability to discuss anything that the group may have inquiries about usually go through Nancy Crosby at the CDSBC.

Action item: Committee to invite Leslie Riva and Dr Chris Hacker from the CDSBC to the meeting annually. Email Nancy Crosby Karen has her email.

Action item: All chairs Have a conversation with Jocelyn Johnston, Executive Director of BCDA to spread the word to offices to support students for their practicums.

Action item: Next year's chair will schedule with Agnes 30 min at 1:00pm, then BCATT for 30 min, then CDSBC for 1 hour, CDABC for end of day.

6. *Any Other Business*

7. *Next meeting:*

Location: BCCAT

Date: April 22 and 23 2021

Meeting adjourned at: 4:00pm

BCCAT Contact: *Ruth Erskine, Committee Coordinator*

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