

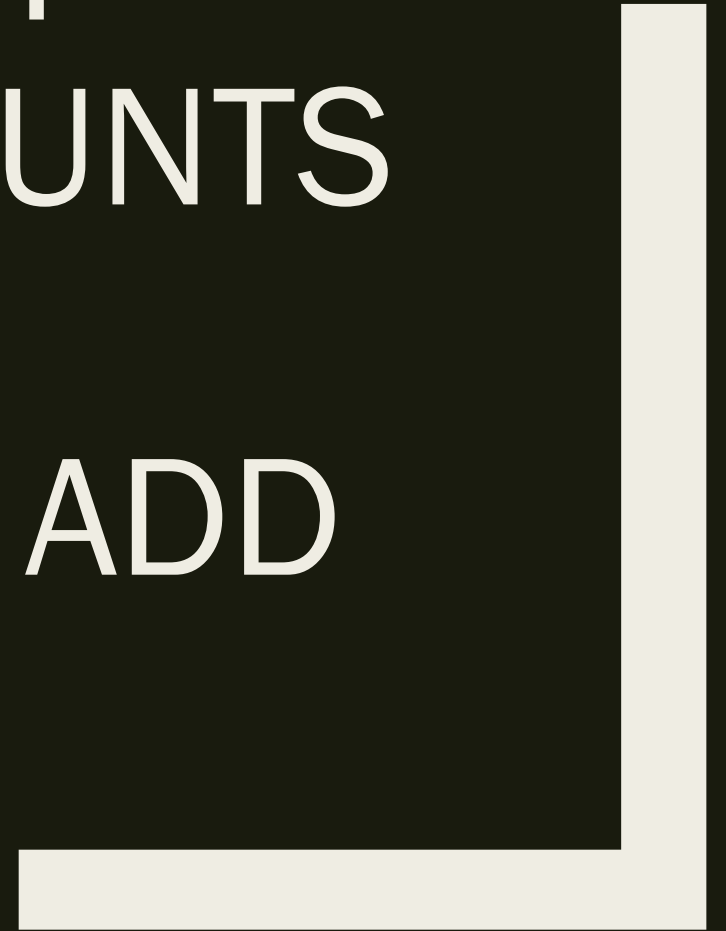


HOW TO ADD PARTICIPANTS AND MANAGE ROLES



1. MEMBERS SIGN-UP
AND CONFIRM ACCOUNTS

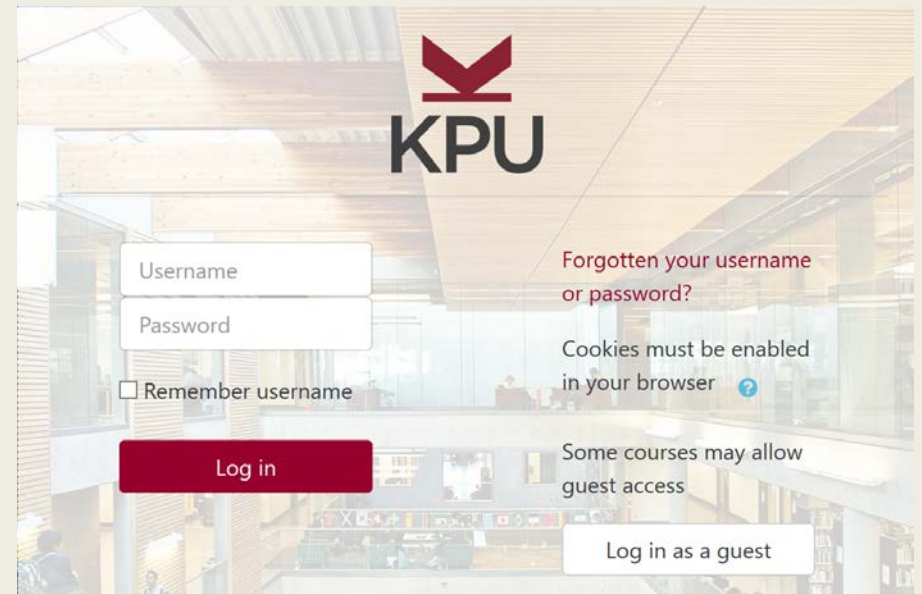
2. ADMINISTRATORS ADD
PARTICIPANTS

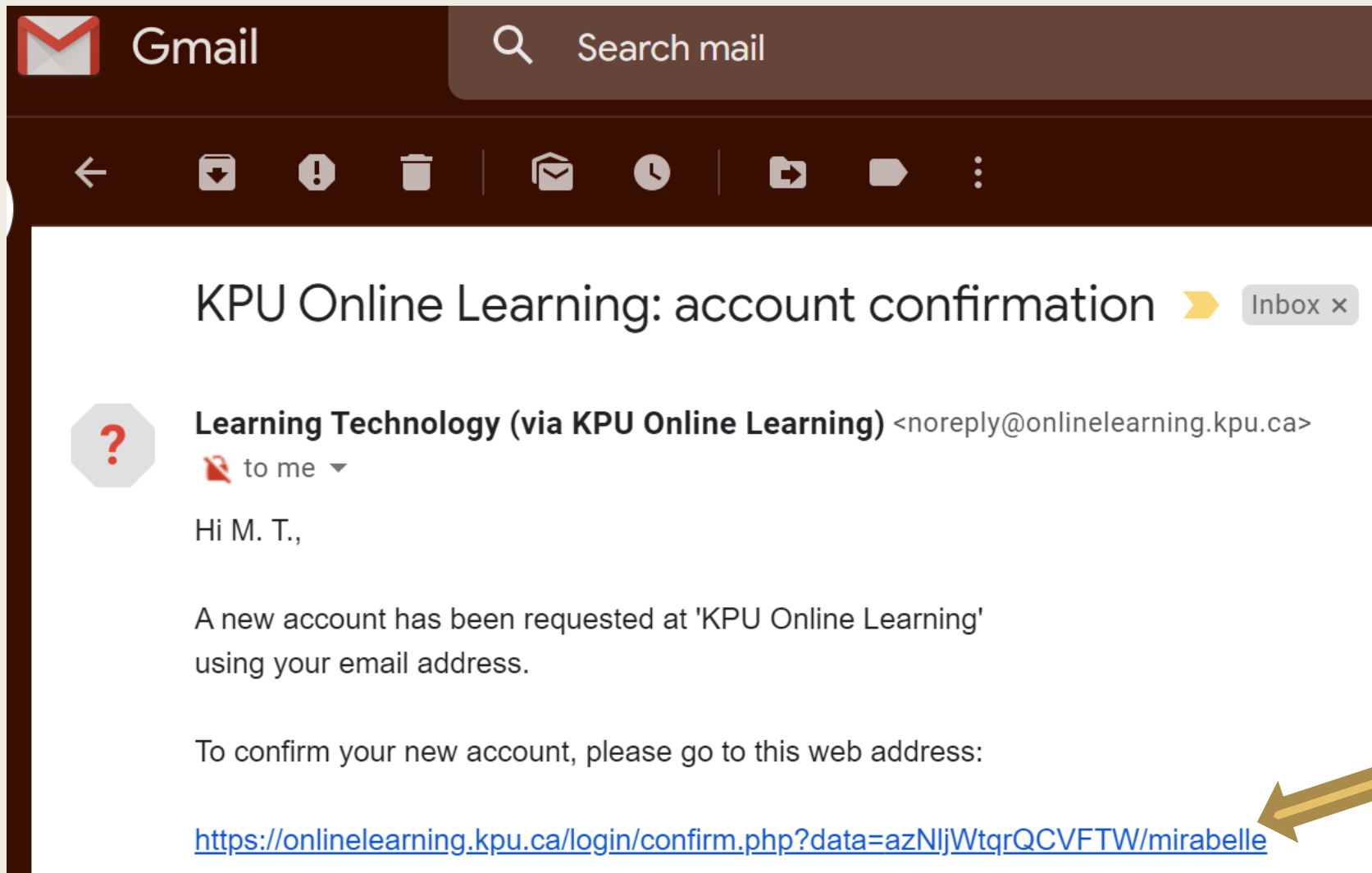


How to sign-up

1. On KPU's Online Learning site, **create an account** using your work e-mail address.

<https://onlinelearning.kpu.ca/login/>





You will receive an e-mail from KPU to **confirm** your request to sign-up.



The Administrator (Chair or Co-chair)
then **enrolls participants** into MOODLE.

Participants

No filters applied

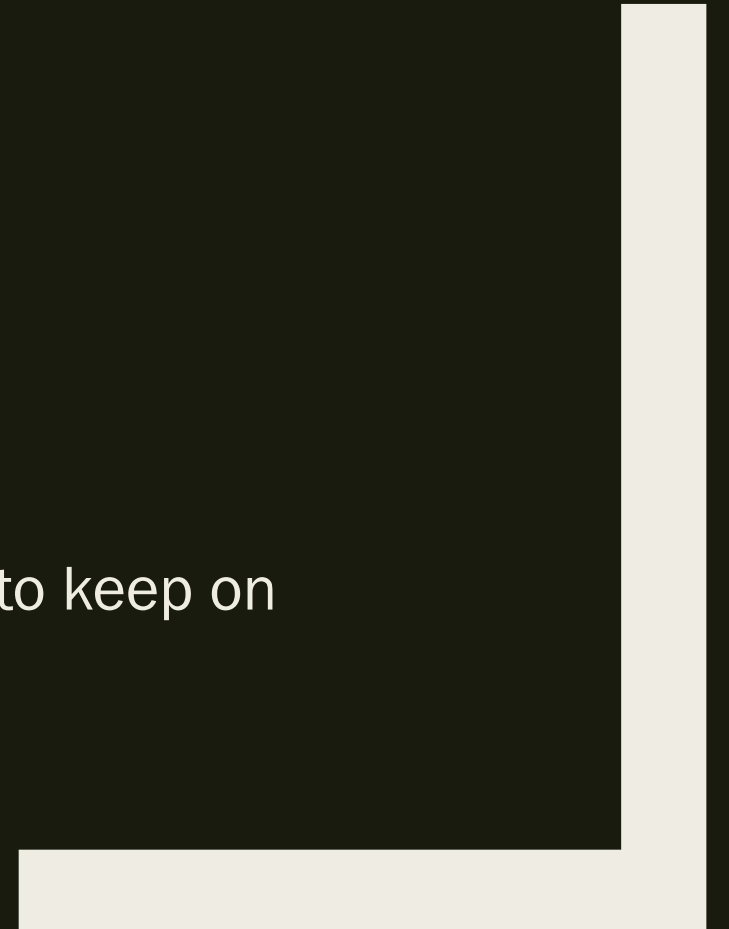
Search keyword or select filter ▼

Enrol users



WHAT FILES DO I UPLOAD?

Here are some ideas for the types of files you may want to keep on
MOODLE



BCCAT MODERN LANGUAGES

General SCOLA 2019 Japanese Language Group French Language Group SCOLA 2018
SCOLA 2017 SCOLA 2016 TIF - SCOLA's Shared Test Databank Chinese Italian
Spanish German

 Announcements

 Social forum

 How to host SCOLA in 10 Easy Steps

 Administration

SCOLA Administration only

The landing page contains **General Information.**

BCCAT MODERN LANGUAGES

General

SCOLA 2019

Japanese Language Group

French Language Group

SCOLA 2018

SCOLA 2017

SCOLA 2016

TIF - SCOLA's Shared Test Databank

Chinese

Italian

Spanish

German



SCOLA AGM 2019 Final Report



BCCAT Spring 2019 Update



Agenda and Parking map for Capilano University



Pending Transfer Requests



SCOLA 2019 Final Compilation of Institutional Reports

A separate folder contains our **AGM Report** and other related information.

French Group!

 French Textbooks

 Post-secondary French instructors in BC: Contact information

This Google Document allows French instructors from post-secondary institutions in BC to share their contact information with instructors from other institutions. It can be updated by each institution as needed.

 French Group Contact List

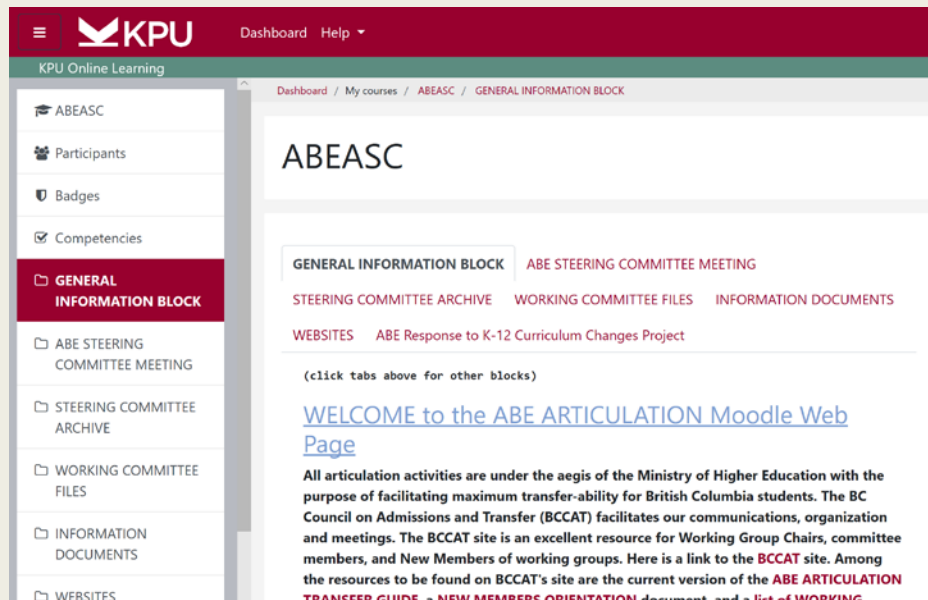
 French Test de Niveau CC1 Finalized

 SCOLA Test de Niveau CC1 Test Bank Questions Supp July 2019

Each subgroup of the articulation committee has its **own folder**.

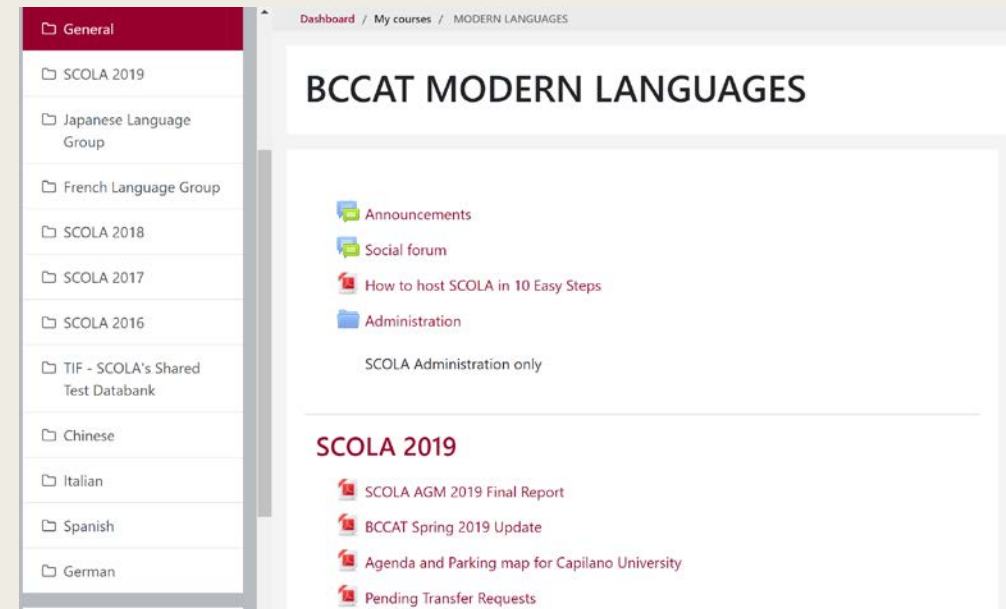
Two different MOODLE sites

One-Topic Format



The screenshot shows a Moodle course page for 'KPU Online Learning'. The header includes the KPU logo and navigation links for 'Dashboard' and 'Help'. The course title is 'KPU Online Learning'. The left sidebar contains a list of course sections: ABEASC, Participants, Badges, Competencies, and a highlighted 'GENERAL INFORMATION BLOCK'. Below this, there are links for 'ABE STEERING COMMITTEE MEETING', 'STEERING COMMITTEE ARCHIVE', 'WORKING COMMITTEE FILES', 'INFORMATION DOCUMENTS', and 'WEBSITES'. The main content area displays the 'GENERAL INFORMATION BLOCK' with sub-sections for 'ABE STEERING COMMITTEE MEETING', 'STEERING COMMITTEE ARCHIVE', 'WORKING COMMITTEE FILES', and 'INFORMATION DOCUMENTS'. A 'WEBSITES' section lists 'ABE Response to K-12 Curriculum Changes Project'. A welcome message is displayed, followed by a link to the 'ABE ARTICULATION Moodle Web Page' and a paragraph of text about articulation activities.

Topics Format



The screenshot shows a Moodle course page for 'BCCAT MODERN LANGUAGES'. The header includes the course title and navigation links for 'Dashboard', 'My courses', and 'MODERN LANGUAGES'. The left sidebar contains a list of course sections: General, SCOLA 2019, Japanese Language Group, French Language Group, SCOLA 2018, SCOLA 2017, SCOLA 2016, TIF - SCOLA's Shared Test Databank, Chinese, Italian, Spanish, and German. The main content area displays the 'BCCAT MODERN LANGUAGES' course title. Below this, there are sections for 'Announcements', 'Social forum', 'How to host SCOLA in 10 Easy Steps', and 'Administration'. A 'SCOLA Administration only' section is also visible. A 'SCOLA 2019' section lists 'SCOLA AGM 2019 Final Report', 'BCCAT Spring 2019 Update', 'Agenda and Parking map for Capilano University', and 'Pending Transfer Requests'.



- If possible, have articulation committee members **sign-up together**.

- **Work with a colleague** (e.g., co-chair) to set up MOODLE.

- Create separate folders for committee **subgroups**.
 - *Allow them to upload files.*
 - *Create a Discussion Forum.*

- **Talk with others** who are using MOODLE for their articulation committees.

Contact Info

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Thank you.