

OVERVIEW

BCCAT is now accepting nominations for the *2023 BCCAT Transfer Awards* from colleagues working at a BC post-secondary institution or related group operating within the BC Transfer System (see bccat.ca/system/membership/).

Nominators are responsible for:

- submitting a completed nomination form,
- securing endorsements from *three* additional colleagues in support of the nomination (one of which should be from the candidate’s home institution), and
- contacting the nominee (before submitting) to confirm their willingness to stand.

To nominate a colleague or a group, please return the completed nomination form by email to awards@bccat.ca by the end of day on **Wednesday, August 31, 2023**. Please include “BCCAT Transfer Awards” in your subject line.

Nominators should complete all fields in the nomination form, and ensure that they have understood and agreed to the terms and conditions of the nomination process.¹ Nominations will be reviewed and adjudicated by a peer representative committee. Members of the Awards Committee are selected by BCCAT to represent those serving in a variety of roles to support transfer and articulation (e.g. senior administrators, faculty, transfer credit support staff, and advisors) and to reflect the diversity of the BC Transfer System.

BCCAT and the Awards Committee reserve the right to:

- re-allocate award categories, where seen to be appropriate;
- contact the nominator or endorsers (or staff at the nominee’s institution) if further information or clarification is required; and
- share information and quotes included in the nomination form, should the nominee be selected for an award.

The Awards Committee will forward recommendations to the Council, and the Council will make the final decisions regarding successful candidates. The Awards Ceremony will be held in conjunction with the *2023 Joint Annual Meeting* (see bccat.ca/articulation/jam). For more information about the *2023 BCCAT Transfer Awards*, please contact awards@bccat.ca.

¹ In order to keep the selection process fair, any additional documentation (references, resumes, etc.) will be disregarded by the adjudication committee. If, for any reason, a nominator has difficulty filling out the form, however, they are welcome to provide the requested information in the form of a separate Word document.

NOMINATION FORM

CHECKLIST

Completed Nomination Form

By submission of this form, the nominator confirms that the information provided is true and complete, to the best of their knowledge.

Endorsements

*Please provide names and contact details for **THREE** individuals (other than the nominator) who have agreed to endorse this nomination. Signatures are not required.*

*However, please ensure that at least **ONE** of the endorsers is from the candidate's home institution.*

Nominee Contacted

The candidate (or a representative) has been contacted to confirm willingness to stand for nomination.

NOMINEE (Individual)

Full Name: _____

Position: _____

Organization: _____

Email: _____ Tel: _____

NOMINEE (Group) *(only complete this section if this nomination is for a group)*

Name of Group: _____

Name of Group Representative/Lead: _____

Organization: _____

Email: _____ Tel: _____

CATEGORY

Please indicate below the Award category that you believe best aligns with this candidate's eligibility and achievements.

See bccat.ca/about/awards for descriptions of the award categories. It may also be useful to check out previous winners before proceeding with choosing the category for this nomination. Final decisions regarding award designations for successful candidates will be left to the discretion of the Awards committee.

Rising Star Award

Leadership Award

Lifetime Achievement Award

NOMINATOR

Nominator Name: _____

Position: _____

Institution/Organization: _____

Email: _____ Tel: _____

Years known nominee: _____

ENDORSEMENTS

Please ensure that one of the endorsements is from the nominee's home institution.

ENDORSEMENT 1

Full Name: _____

Position: _____

Organization: _____

Email: _____ Tel: _____

ENDORSEMENT 2

Full Name: _____

Position: _____

Organization: _____

Email: _____ Tel: _____

ENDORSEMENT 3

Full Name: _____

Position: _____

Organization: _____

Email: _____ Tel: _____

CASE FOR NOMINATION

NOTE: Should this nominee win a BCCAT Transfer Award, this information may be used for BCCAT communications.

1. Please outline why the nominee or nominated group is deserving of this award.

(Specifically what contributions has this nominee made to transfer and articulation in BC, such that they are being nominated for this award category?) *(max 500 words)*

2. Please comment on additional attributes (e.g., leadership, personal, team-building, dedication, innovation, etc.) exhibited by the nominee or nominated group you feel the committee should consider in making their decision.

(max 300 words)

By submitting this form electronically, you acknowledge that the information submitted as part of the award nomination is, to the best of your knowledge, accurate and true and reflects your own personal and professional experience and understanding about the nominee(s).

Please submit this nomination form to awards@bccat.ca by the end of day on **Wednesday, August 31, 2023**. For more information about the 2023 BCCAT Transfer Awards, please contact awards@bccat.ca